

**Colonial Beach School Board**  
**Regular Meeting**  
**January 13, 2021 6:00 p.m.**  
**Town Center, 22 Washington Avenue**  
**Colonial Beach, Virginia**  
**MINUTES**

**PRESENT:** Mrs. Michelle Payne, Chair  
Mrs. Patrice Lyburn (virtual)  
Ms. Tara Seeber, Vice Chair  
Ms. Terri McClure  
Mrs. Audra Lucas Peyton  
Dr. Dashan Turner, Superintendent  
Mrs. Karen Camlin, School Board Clerk

**Call to Order**

Dr. Turner called the meeting to order at 6:00 PM.

**Approval of the Agenda**

Mrs. Payne moved to approve the agenda as presented.

Mrs. Lyburn seconded the motion; and it passed unanimously.

Dr. Turner requested a motion for School Board Chair.

Ms. Seeber made a motion to nominate Mrs. Payne as the school board chair.

Mrs. Lyburn seconded the motion; and it passed unanimously.

The meeting was turned over to the Chair.

Mrs. Payne asked if there was a motion for Vice Chair.

Ms. McClure made a motion to nominate Ms. Seeber as the Vice Chair.

Mrs. Lucas-Peyton made a motion to nominate Mrs. Lyburn as the Vice Chair.

The Vice Chair was elected with a roll call vote as follows:

McClure votes Seeber      Seeber votes Seeber      Lucas-Peyton votes Lyburn      Lyburn votes Lyburn

Payne votes Seeber

Mrs. Payne asked Mr. Turner for a recommendation for Clerk of the Board.

Mrs. Lyburn made a motion to nominate Mrs. Camlin as Clerk of the Board.  
Ms. McClure seconded the motion; and it passed unanimously.

Mrs. Payne asked Mr. Turner for a recommendation for Deputy Clerk of the board.  
Mrs. Lyburn made a motion to nominate Mrs. Camlin as Clerk of the Board.  
Ms. McClure seconded the motion; and it passed unanimously.

Mrs. Payne asked if there was a motion for Board Liaison to Northern Neck Technical Center/Alternate Education.

Mrs. Seeber made a motion to nominate Mrs. Payne as the Board Liaison to Northern Neck Technical Center/Alternate Education.

Mrs. Lyburn seconded the motion; and it passed unanimously.

Mrs. Payne asked if there was a motion for Alternative Board Liaison to Northern Neck Technical Center/Alternate Education.

Ms. McClure made a motion to nominate Ms. Seeber as the Board Liaison to Northern Neck Technical Center/Alternate Education.

Mrs. Lyburn seconded the motion; and it passed unanimously.

Mrs. Payne asked if there was a motion for Board Liaison to Chesapeake Bay Governor's School.

Ms. Seeber made a motion to nominate Ms. McClure as the Board Liaison to Chesapeake Bay Governor's School.

Mr. Lyburn seconded the motion; and it passed unanimously.

Mrs. Payne asked if there was a motion for Alternate Board Liaison to Chesapeake Bay Governor's School.

Ms. Seeber made a motion to nominate Mrs. Payne as the Alternate Board Liaison to Chesapeake Bay Governor's School.

Ms. McClure seconded the motion; and it passed unanimously.

### **Special Recognition**

Dr. Turner recognized Nurse Lewis for being listed as a School Nurse Standout by the Department of Education and school board members Mrs. Payne, Mrs. Lyburn, Mr. Steffey, and Ms. Seeber for VSBA conference participation. He also recognized Jordan Grimley and Dockside for the Jeep parade and toy donation to Colonial Beach Public Schools and extended his gratitude and appreciation.

### **Consent Agenda**

Ms. Seeber moved to approve the consent agenda.

Ms. McClure seconded the motion; and it passed unanimously.

### **Public Comment**

Mrs. Peggy Straughan submitted an email for public comment.

### **Reports**

### **Student Liaison**

Ms. Payne reported that she created a survey for students at CBHS and questions were shared with Dr. Turner.

### **School Board Members**

Ms. McClure did not report.

Mrs. Lyburn did not report.

Ms. Seeber offered condolences to Mrs. Coates and her family.

Mrs. Lucas-Peyton did not report.

Mrs. Payne formally welcomed Mrs. Lucas-Peyton to the board. She also stated that currently 11 students have been accepted to colleges.

### **Mayor**

The mayor was not present.

### **Town Council Members**

Ms. Caryn Self Sullivan introduced herself as a new town council member.

Mrs. Roberson did not report.

### **Superintendent**

Enrollment:

High School 239

Elementary School 382

Pre-K 33

### **Financial Report**

Ms. Franklin gave the board a financial report.

### **Informational**

Dr. Turner gave information of the COVID numbers per the dashboard.

Dr. Turner presented budget updates.

Mrs. Camlin presented the board with information pertaining to FOIA training, the Economic Disclosure statement, and the VSBA Code of Conduct. Board members were given the Economic Disclosure and asked board members to complete it by January 31st, 2021. The VSBA Code of Conduct was signed by board members.

### **Unfinished Business**

Ms. McClure moved to approve the phased reopening starting February 1, 2021.#

Mrs. Lyburn seconded the motion, and it passed unanimously.

Mrs. Lyburn moved to approve Dr. Turner's recommendation to not participate in winter sports. #  
Ms. McClure seconded the motion, and it passed unanimously.

### **New Business**

Ms. Seeber moved to approve the expenditures in the amount of \$569,996.88. #  
Ms. McClure seconded the motion, and it passed unanimously.

Mrs. Lyburn moved to the submission of the Tuition Reimbursement Grant. #  
Ms. Seeber seconded the motion, and it passed unanimously.

### **Closed Session commenced at 7:04 pm**

Ms. Seeber moved to go into Closed Session pursuant to Code of Virginia, Section 2.2-3711 (A)(1), discussion and consideration of prospective candidates for employment assignment, performance and resignations for certificated staff; and support staff pursuant to Code of Virginia, Section 2.2-3711 (A)(2), discussion and consideration of students that would involve the disclosure of information contained in scholastic records and discipline. Ms. McClure seconded the motion with a roll call vote as follows:

Mrs. Lucas-Peyton - AY      Ms. McClure - AY      Mrs. Lyburn - AY      Ms. Seeber - AY

Mrs. Payne - AY

### **Reconvened Open Session at 7:54 pm**

Ms. Seeber moved that the Colonial Beach School Board return to Open Session, and certified that Pursuant to State Code Section 2.2-3712.D. only public business matters lawfully exempted from Open Meeting requirements under this chapter and only such public business matters as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the meeting by the public body. Mr. Steffey seconded the motion with a roll call vote as follows:

Mrs. Lucas-Peyton - AY      Ms. McClure - AY      Mrs. Lyburn - AY      Ms. Seeber - AY

Mrs. Payne - AY

### **Closed Session Actions-**

Ms. Seeber moved to approve the personnel list of January 13, 2021.  
Ms. McClure seconded the motion and it was approved unanimously.

### **Adjournment**

Ms. Seeber made a motion to adjourn the meeting at 7:56 p.m.  
Ms. McClure seconded and the motion was approved unanimously.

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Mrs. Karen Camlin, Clerk of the Board

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Mrs. Michelle Payne, Chairman

Minutes of the January 13, 2021 Colonial Beach School Board Regular Meeting