

Colonial Beach School Board
Special Meeting
August 28, 2019 6:00 p.m.
16 Irving Avenue N., Colonial Beach, Virginia
MINUTES

PRESENT: Mr. Tim Trivett, Chairman
Mrs. Michelle Payne, Vice Chairman
Mrs. Patrice Lyburn
Mr. Brent Steffey
Ms. Tara Seeber

Call to Order

Mr. Trivett called the meeting to order at 6:00 p.m.

Approval of the Agenda

Mrs. Payne moved to approve the agenda as presented.
Mrs. Steffey seconded the motion; and it passed unanimously.

Old Business

Mrs. Payne moved to approve the Athletics Handbook.
Mrs. Steffey seconded the motion, and it passed unanimously.

Mrs. Payne questioned whether students needed to be at school by 9:30 or two periods to be eligible.
Mr. Turner responded that it should be two blocks.

Mr. Trivett asked who will police attendance.
Mr. Turner responded that the coaches would police attendance.

Mrs. Payne asked Mr. Steffey how he felt as a coach.
Mr. Steffey stated that it doesn't make a difference.
Mrs. Payne stated that attendance sheets should be given to the coaches, and asked what time students are considered tardy.
Mr. Turner stated that he recommends meeting VHSL expectations.
Mr. Steffey asked what happens if students get back late.
Mr. Turner responded, "I will look that up."

Mrs. Payne recommended to remove one day prior permission for parents to transport students home. She stated that coaches should run things by the AD and that the handbook should be approved in June.

Mr. Steffey questioned students going home with friends after parents have signed them out.

Mr. Turner stated that if parents have signed them out, and then the students go with someone else, the school can't control it.

Mrs. Payne suggested that they make a generic form.

Mr. Turner stated that there is a form in the back of the handbook.

Mr. Steffey asked if there would be a parent meeting every season.

Mr. Turner stated, "Yes."

Mrs. Payne asked that the editing cross-throughs be removed from the handbook.

Mrs. Payne asked if the handbook stated that the coaches are expected to call the media following games.

Mr. Turner stated that they are in the process of securing a paid staff member to write articles.

Mrs. Payne moved to approve the Coaches Handbook.

Ms. Seeber seconded the motion, and it passed unanimously.

Closed Session commenced at 6:26 p.m.

Mrs. Payne moved to go into Closed Session pursuant to Code of Virginia, Section 2.2-3711 (A)(1), discussion and consideration of prospective candidates for employment assignment, performance and resignations for certificated staff; and support staff pursuant to Code of Virginia, Section 2.2-3711 (A)(2), discussion and consideration of students that would involve the disclosure of information contained in scholastic records and discipline; and pursuant to Code of Virginia, Section 2.2-3711(A)(7) discussion and consideration of information pertaining to actual or probable litigation. Mrs. Lyburn seconded the motion with a roll call vote as follows:

Mr. Trivett- AY Mrs. Payne- AY Ms. Seeber-AY Mr. Steffey- AY

Reconvened Open Session at 7:10 p.m.

Mrs. Payne moved to reconvene the open session.

Mr. Steffey seconded the motion.

Closed Session Actions-

Mrs. Payne moved to approve support staff applicant #1 from the personnel recommendation list of August 28, 2019 as elementary school paraprofessional for the 2019-2020 school year, to be paid an annual salary of \$17,221.00. Ms. Seeber seconded and the motion was approved unanimously.

Mrs. Payne moved to approve support staff applicant #2 from the personnel recommendation list of August 28, 2019 as Long Term Substitute Teacher for the 2019-2020 school year, to be paid \$60.00 per day/\$75.00 after the tenth consecutive day. Ms. Seeber seconded and the motion was approved unanimously.

Mrs. Payne moved to approve coaching applicant #1 from the personnel recommendation list of August 28, 2019 as JV Volleyball Head Coach for the 2019-2020 school year, to be paid the associated stipend of \$1,200.00. Ms. Seeber seconded and the motion was approved unanimously.

Mrs. Payne moved to approve coaching applicant #2 from the personnel recommendation list of August 28, 2019 as JV Volleyball Assistant Coach for the 2019-2020 school year, to be paid the associated stipend of \$800.00. Ms. Seeber seconded and the motion was approved unanimously.

Mrs. Payne moved to approve 2019-2020 Winter Sports Coaching list from the personnel recommendation list of August 28, 2019 with associated stipends as per school board policy. Mrs. Seeber seconded and the motion was approved unanimously.

Mrs. Payne moved to approve resignation #1 from the personnel recommendation list of August 28, 2019, as Volleyball Coach, effective August 16, 2019. Ms. Seeber seconded and the motion was approved unanimously.

Mrs. Payne moved to approve resignation #2 from the personnel recommendation list of August 28, 2019, as Paraprofessional, effective August 29, 2019. Ms. Seeber seconded and the motion was approved unanimously.

Adjournment

Mrs. Payne made a motion to adjourn the meeting at 7:12 p.m.

Ms. Seeber seconded and the motion was approved unanimously.

Karen Camlin, Clerk of the Board

Timothy Trivett, Chairman

Minutes of the August 28, 2019 Special Meeting Colonial Beach School Board Regular Meeting