

**Colonial Beach School Board**  
**Regular Meeting**  
**July 17, 2019 5:30 p.m.**  
**102 1st Street, Colonial Beach, Virginia**  
**MINUTES**

**PRESENT:** Mr. Tim Trivett, Chairman  
Mrs. Michelle Payne, Vice Chairman  
Mrs. Patrice Lyburn (arrived At 5:50)  
Mr. Brent Steffey  
Ms. Tara Seeber  
Mr. Dashan Turner, Superintendent  
Mrs. Karen Camlin, School Board Clerk

**Call to Order**

Mr. Trivett called the meeting to order at 5:30 p.m.

**Approval of the Agenda**

Mr. Turner requested that Approval of Student Liaison be removed from the agenda.

Mrs. Payne moved to approve the agenda with change.

Ms. Seeber seconded the motion; and it passed unanimously.

**Approval of Meeting Minutes**

Mrs. Payne moved to approve the minutes of June 13, 2019.

Ms. Lyburn seconded the motion; and it passed unanimously.

**Reports**

Mr. Astrop was present and provided a report on athletic programs. (See Attached) He also stated that female participation in athletic programs grades 6-12 was 50.0% and males 44.4%.

Mrs. Williams was present and provided a report of activities and initiatives for the high school. (See Attached).

Mrs. Coates was present and provided a report of activities and initiatives for the elementary school. (See Attached) Mr. Trivett asked her to contact the newspaper to publish receipt of the Board of Education Continuous Improvement Award

### **Public Comment**

There was no public comment

### **Reports**

#### **School Board Members**

Mrs. Payne congratulated Mr. Steffey for the baseball team's success. She also stated that Field Day was well attended and it was nice to have volunteers. Mrs. Payne shared that the elementary school field day was inside, but still turned out as a successful event. Mrs. Payne attended Kindergarten graduation and noted that it was successful and she was looking forward to Saturday's Senior graduation at 2 p.m.

Mr. Steffey recognized the hard work of the varsity baseball team. He noted that Trae Pietras pitched a perfect game, and the team made it to the VHSL state tournament for the first time.

Ms Seeber did not report.

Mrs. Lyburn said that 7th grade graduation was very nice, noting that it was short and sweet, and the senior baccalaureate program was nice and well-attended. She also congratulated Mr. Steffey and the boys' baseball team.

Mr. Trivett did not report.

### **Mayor**

The mayor was not present.

#### **Town Council Members**

Town council was not represented.

#### **Superintendent**

Mr. Turner gave kudos to the new staff members of Colonial Beach Public Schools. He also stated that he was looking into having the School Board Retreat at Stratford Hall on August 16th.

### **Financial Report**

Mr. Schoppe gave the board a financial report.

### **Informational**

Ms. Dittman Hale gave a telehealth presentation.

Mrs. Payne questioned the length of the grant. She was told that this year 4 of the 4 year grant and they are in the process of writing a new grant. She also asked if the school would be responsible for medicare

reimbursement once the grant was over and whether parents need to be present when contacting a doctor. She was told that the enrollment form requires parent consent and parents are asked to be present for mental health counseling. She also stated that all communication is HIPA compliant.

### **Unfinished Business**

#### **New Business**

Mrs. Payne moved to approve the expenditures in the amount of \$998,388.96. #

Ms. Seeber seconded the motion, and it passed unanimously.

Ms. Seeber moved to approve the 2019-2020 payroll calendar. #

Mrs. Payne seconded the motion, and it passed unanimously.

Ms. Seeber moved to approve the Alternative Accreditation Plan. #

Mr. Steffey seconded the motion, and it passed unanimously.

Mrs. Payne moved to approve VSBA Policy Changes BBFA, BDCA, BDDF, DL, EBB, EBCB, FEA, FEG, GA, GAB, GAB\_IIBEA, GAB-R\_IIBE A, GAE, GBEC, GCCB

Ms. Seeber seconded the motion, and it passed unanimously.

#### **Closed Session commenced at 6:30 p.m.**

Mrs. Payne moved to go into Closed Session pursuant to Code of Virginia, Section 2.2-3711 (A)(1), discussion and consideration of prospective candidates for employment assignment, performance and resignations for certificated staff; and support staff pursuant to Code of Virginia, Section 2.2-3711 (A)(2), discussion and consideration of students that would involve the disclosure of information contained in scholastic records and discipline; and pursuant to Code of Virginia, Section 2.2-3711(A)(7) discussion and consideration of information pertaining to actual or probable litigation. Mrs. Lyburn seconded the motion with a roll call vote as follows:

Mr. Trivett- AY      Mrs. Payne- AY      Mrs. Lyburn-AY      Mr. Steffey- AY      Ms. Seeber- AY

#### **Reconvened Open Session at 8:00 p.m.**

Mrs. Payne moved to reconvene the open session.

Mr. Steffey seconded the motion.

#### **Closed Session Actions-**

**Mrs. Payne moved to approve certificated staff applicant #1 from the personnel recommendation list of July 17, 2019, as High School Physical Education/Health Teacher for the 2019-2020 school year, to be paid an annual salary of \$41,996.00. Mrs. Lyburn seconded and the motion was approved unanimously.**

**Mrs. Payne moved to approve certificated staff applicant #2 from the personnel recommendation list of July 17, 2019, as High School History Teacher for the 2019-2020 school year, to be paid an annual salary of \$55,664.00. Mrs. Lyburn seconded and the motion was approved unanimously.**

**Mrs. Payne moved to approve certificated staff applicant #3 from the personnel recommendation list of July 17, 2019, as 2nd grade teacher for the 2019-2020 school year, to be paid an annual salary of \$41,996.00. Ms. Seeber seconded and the motion was approved unanimously.**

**Mrs. Payne moved to approve support staff applicant #1 from the personnel recommendation list of July 17, 2019, as elementary school paraprofessional for the 2019-2020 school year, to be paid an annual salary of \$17,221.00. Mrs. Lyburn seconded and the motion was approved unanimously.**

**Mrs. Payne moved to approve 2019-2020 Fall Sports Coaching with associated stipends as per school board policy, pending background checks. Mrs. Lyburn seconded and the motion was approved unanimously.**

**Mrs. Payne moved to approve resignation #1 from the personnel recommendation list of July 17, 2019, as a High School Health and Physical Education Teacher, effective June 30, 2019. Mrs. Lyburn seconded and the motion was approved unanimously.**

**Mrs. Payne moved to approve stipend #1 from the personnel recommendation list of July 17, 2019, as an Elementary School Physical Education teacher with a master's degree, to be paid 2,500.00 effective for the 2019 - 2020 school year. Mrs. Lyburn seconded and the motion was approved unanimously.**

**Adjournment**

Mrs. Payne made a motion to adjourn the meeting at 8:15 p.m.

Mr. Steffey seconded and the motion was approved unanimously.

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Karen Camlin, Clerk of the Board

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Timothy Trivett, Chairman

Minutes of the July 17, 2019 Colonial Beach School Board Regular Meeting