

Colonial Beach School Board
Regular Meeting
November 12, 2018 5:30 p.m.
102 1st Street, Colonial Beach, Virginia
MINUTES

Call to Order

Mr. Trivett called the meeting to order at 5:33 PM.

PRESENT: Mr. Tim Trivett, Chairman
 Mrs. Vicki Roberson
 Mrs. Michelle Payne
 Mrs. Patrice Lyburn
 Mr. Brent Steffey
 Mr. Dashan Turner, Superintendent
 Mrs. Karen Camlin, School Board Clerk

Approval of the Agenda

Mrs. Roberson moved to approve the agenda as presented.

Mrs. Lyburn seconded the motion, and it passed unanimously.

Approval of Meeting Minutes

Mrs. Roberson moved to approve the minutes of October 10, 2018

Mr. Steffey seconded the motion, and it passed unanimously.

Special Presentations

Mr. Turner presented Mr. And Mrs. Grisevich, from Potomac River Outfitters, with a plaque and thanked them for their support of Colonial Beach Public Schools (CBPS).

Mr. Grisevich thanked Mr. Turner for reaching out to them and allowing them to work with the schools.

Reports

Mr. Astrop was not present, but provided a report on athletic programs ([Report](#)). Mr. Turner stated that the football team had a great season, and he commended Mr. Payton and his coaches for a job well done. He also said that students are preparing for basketball.

Mrs. Coates was present and provided a report of activities and initiatives for the elementary school ([Report](#)). She stated there were 63% of parents in attendance for parent/teacher conferences and the Pumpkin Walk went very well with a profit of \$1,400.00.

Mrs. Williams was present and provided a report of activities and initiatives for the high school ([Report](#)). She added that English testing went well, and she is more than happy with the results.

Public Comment

There was no public comment.

Reports

Student Liaison

Miss Davila Paz stated that she would be attending the VSBA conference in Williamsburg.

School Board Members

Mrs. Payne stated that there is a PTA Calendar out and that McDonald's will be holding a CBPS Fun Night November 28th from 5:00-8:00 PM. She stated that volunteers are needed for the event. She also said that she would be attending the VSBA Conference. Mrs. Payne added that Mr. Steffey and Mr. Carter moved the bleachers from the Water Tower Field to the high school football field. She thanked them for moving the bleachers and said that concrete would need to be poured to secure the bleachers at the high school field.

Mrs. Roberson stated that Chesapeake Bay Governor's School dual enrollment costs could possibly increase to \$50.00 per credit for an added expense of \$100,000.00.

Mr. Turner stated that this would be a tuition increase between 35 and 45 dollars for use of facilities.

Mrs. Lyburn did not report.

Mr. Steffey stated that he would be attending the VSBA conference Wednesday evening and Thursday.

Mr. Trivett congratulated Mrs. Roberson for winning a seat on town council and stated he felt that the 3 newly elected officials are school supporters. He also stated that he hoped this would allow for a smoother budget process. Mr. Trivett also made note that both county and town students within our school should have equal access to any scholarships.

Mrs. Grisevich stated that they are working to streamline the scholarship process and hopes that there is a protocol in which everyone follows the same procedures. She also stated that the conversation concerning scholarships for county students never came up.

Mr. Trivett thanked Mrs. Grisevich for getting involved.

Mrs. Grisevich also asked about the process for volunteering at the school.

Mr. Turner stated that the topic was discussed at the leadership meeting and felt that it was a great idea to have a list of volunteers to call upon.

Mr. Trivett recognized Officer Wright, the new School Resource Officer and thanked her for working with our students.

Mrs. Wright stated that she looked forward to keep students out of the system.

Mr. Trivett stated that he had received positive comments about the election being held at the high school, and it may be an option for the future.

Mayor

The mayor was not present.

Town Council Members

Mr. Alger stated that the high school was a good place to hold the election and said that the County Registrar would determine where elections will be held in the future. He also congratulated the newly elected town officials and said that he looked forward to working with everyone.

Mrs. Roberson asked when the town would start working on the budget.

Mr. Alger stated that guidance suggested 12 month in advance, but he was not aware that it has been started at this time.

Mrs. Roberson asked if the school submitted needs and stated that she was aggravated that the county's portion of funding increased and the town's decreased.

Mr. Alger stated that hopefully the school gets what it needs.

Superintendent

Mr. Turner stated that the VASS conference focused on teacher retention and the importance of teacher morale. He also stressed the importance of attending recruitment fairs. Mr. Turner also said that he met with Ms. Susan Mack, the Director of the Chamber of Commerce to discuss opportunities for summer employment for our students. He said that they have been in contact with 2 state parks and local businesses, and the response has been positive. Mr. Turner has hopes that these experiences may be used as credit when addressing Profile of a Graduate.

Financial Report

Mr. Schoppe gave the board a financial report ([Financial Report](#)).

Mrs. Payne inquired as to why the cafeteria was in the red. Mr. Schoppe responded that it was due to food purchases.

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New Business

Mrs. Roberson moved to approve the expenditures in the amount of \$574,035.69

Mrs. Lyburn seconded the motion, and it passed unanimously.

Mrs. Lyburn moved to approve policy amendments [KBA-R](#)

Mrs. Payne seconded the motion, and it passed unanimously.

Mr. Turner stated that he would like to change policy [GCB-D-BR2](#), [GCBC-BR3/GCB-D-BR](#) to allow staff members to accumulate 200 sick days.

Mr. Trivett said that people who come to work every day should not be penalized and asked if the days that were taken would be reinstated.

Mrs. Roberson said she didn't have a problem with the days but did have a problem with the payout.

Mrs. Payne made a motion to table approval of policies [GCB-D-BR2](#), [GCBC-BR3/GCB-D-BR](#) until the December meeting.

Mrs. Lyburn seconded the motion, and it passed unanimously.

Mrs. Roberson moved to approve policy amendments [IO](#)

Mr. Steffey seconded the motion, and it passed unanimously.

Mrs. Camlin requested approval to submit a cafeteria grant for a Grab and Go Cart not to exceed \$5,000.00

Mrs. Roberson made a motion to approve submission of the Grab and Go Cart not to exceed \$5,000.00.

Mrs. Payne seconded the motion, and it passed unanimously.

Closed Session commenced at 6:25 pm

Mrs. Roberson moved to go into Closed Session pursuant to [Code of Virginia](#), Section 2.2-3711 (A)(1), discussion and consideration of prospective candidates for employment assignment, performance and resignations for certificated staff; and support staff pursuant to [Code of Virginia](#), Section 2.2-3711 (A)(2), discussion and consideration of students that would involve the disclosure of information contained in scholastic records and discipline; and pursuant to Code of Virginia, Section 2.2-3711(A)(7) discussion and consideration of information pertaining to actual or probable litigation. Mrs. Lyburn seconded the motion with a roll call vote as follows:

Mrs. Payne – AY

Mrs. Roberson-AY

Mr. Steffey-AY

Mr. Trivett – AY

Mrs. Lyburn- AY

Reconvened Open Session at 7:20

Mrs. Roberson moved to reconvene the open session.

Mrs. Lyburn seconded the motion.

Closed Session Actions-

Mrs. Roberson moved to approve support staff applicant #1 from the personnel recommendation list of November 12, 2018, as a substitute teacher, to be paid \$60.00 per day. Mrs. Lyburn seconded and the motion was approved unanimously.

Mrs. Roberson moved to approve coaching applicant #1 from the personnel recommendation list of November 12, 2018, as JV Basketball Coach to be paid \$1,200.00. Mrs. Lyburn seconded and the motion was approved unanimously.

Mrs. Roberson moved to approve coaching applicant #2 from the personnel recommendation list of November 12, 2018, as JV Girls' Assistant Basketball Coach to be paid \$800.00. Mrs. Lyburn seconded and the motion was approved unanimously.

Mrs. Roberson moved to approve stipend #1 from the personnel recommendation list of November 12, 2018, as High School Drama Head Coach to be paid \$1000.00. Mrs. Payne seconded and the motion was approved unanimously.

Mrs. Roberson moved to approve stipend #2 from the personnel recommendation list of November 12, 2018, as High School Drama Assistant Coach to be paid \$500.00. Mrs. Lyburn seconded and the motion was approved unanimously.

Mrs. Roberson moved to approve stipend applicant #3 from the personnel recommendation list of November 12, 2018, as Student Teacher to be paid \$0.00. Mrs. Lyburn seconded and the motion was approved unanimously.

Adjournment

Mrs. Roberson made a motion to adjourn the meeting at 7:27 PM.

Mrs. Lyburn seconded and the motion was approved unanimously.

Karen Camlin, Clerk of the Board

Timothy Trivett, Chairman

Minutes of the November 12, 2018 Colonial Beach School Board Regular Meeting

