

Colonial Beach School Board
Regular Meeting
January 9, 2019 5:30 p.m.
22 Washington Avenue, Colonial Beach, Virginia
MINUTES

PRESENT: Mr. Tim Trivett, Chairman
Ms. Tara Seeber
Mrs. Michelle Payne
Mrs. Patrice Lyburn
Mr. Brent Steffey
Mr. Dashan Turner, Superintendent
Mrs. Karen Camlin, School Board Clerk

Call to Order

Mr. Turner called the meeting to order at 5:30 PM and requested a motion for School Board Chair
Mrs. Payne made a motion to nominate Mr. Trivett as the school board chair.
Mrs. Lyburn seconded the motion; and it passed unanimously.

Mr. Trivett asked if there was a motion for Vice Chairman.
Mrs. Lyburn made a motion to nominate Mrs. Payne as the vice chair.
Mr. Steffey seconded the motion; and it passed unanimously.

Mr. Trivett asked Mr. Turner for a recommendation for Clerk.
Mrs. Payne made a motion to nominate Mrs. Camlin as Clerk.
Mrs. Lyburn seconded the motion; and it passed unanimously.

Mr. Trivett asked Mr. Turner for a recommendation for Deputy Clerk.
Mrs. Payne made a motion to nominate Mrs. Max Bowie as Deputy Clerk.
Mrs. Lyburn seconded the motion; and it passed unanimously.

Mr. Trivett asked if there was a motion for Board Liaison to Northern Neck Technical Center/Alternate Education.
Mrs. Lyburn made a motion to nominate Mrs. Payne as the Board Liaison to Northern Neck Technical Center/Alternate Education.
Mr. Steffey seconded the motion; and it passed unanimously.

Mr. Trivett asked if there was a motion for Alternative Board Liaison to Northern Neck Technical Center/Alternate Education.

Mrs. Payne made a motion to nominate Mr. Steffey as the Board Liaison to Northern Neck Technical Center/Alternate Education.

Mrs. Lyburn seconded the motion; and it passed unanimously.

Mr. Trivett asked if there was a motion for Board Liaison to Chesapeake Bay Governor's School.

Mrs. Payne made a motion to nominate Mr. Trivett as the Board Liaison to Chesapeake Bay Governor's School.

Mr. Lyburn seconded the motion; and it passed unanimously.

Mr. Trivett asked if there was a motion for Alternate Board Liaison to Chesapeake Bay Governor's School.

Mrs. Payne made a motion to nominate Ms. Seeber as the Alternate Board Liaison to Chesapeake Bay Governor's School.

Mr. Lyburn seconded the motion; and it passed unanimously.

Approval of the Agenda

Mrs. Lyburn moved to approve the agenda as presented.

Mrs. Payne seconded the motion; and it passed unanimously.

Approval of Meeting Minutes

Mrs. Payne moved to approve the minutes of December 11, 2018

Mrs. Lyburn seconded the motion; and it passed unanimously.

Special Presentations

Mr. Turner recognized Officer Karl Wendell for his contribution to the DARE program at Colonial Beach Elementary School. Mr. Trivett thanked Officer Wendell for his dedication.

Reports

Mr. Astrop was not present, but provided a report on athletic programs (*Report*). Mr. Turner stated the basketball team is doing well on and off the court. He commended the players for their success.

Mrs. Coates was present and provided a report of activities and initiatives for the elementary school (*Report*). Mrs. Coates welcomed Ms. Seeber. She also added that students had received 240 positive office referrals in one day and staff members are working to strengthen high yield strategies.

Mrs. Williams was not present, but provided a report of activities and initiatives for the high school (*Report*). Mr. Turner presented her report to the board.

Public Comment

Mr. Barry Millward, Chairman of Westmoreland County Electoral Board, thanked Mr. Turner for his help with the November election. He said that the election went well and there were many positive comments. He also presented election certificates to Mrs. Lyburn and Ms. Seeber.

Mr. Trivett stated that they heard many positive comments and asked Mr. Millward to let them know if they would like to use the high school for the next election.

Reports

Student Liaison

Miss Davila Paz was not present.

School Board Members

Mrs. Payne stated that the Fall Sports Banquet would be held Monday, January 14, 2019.

Mrs. Lyburn welcomed Ms. Seeber to the board.

Mr. Steffey welcomed Ms. Seeber. He also stated that he had attended the winter concert and PTA tree auction, and there was a nice turnout.

Ms. Seeber thanked the board for welcoming her as a member. She also inquired about graduation conflicting with the parade.

Mr. Turner stated that graduation will not conflict with the parade.

Mr. Trivett welcomed Ms. Seeber. He also questioned whether the government shutdown would have an impact on funds.

Mr. Turner stated that at this point it does not.

Mayor

The mayor was not present, but Town Manager Quinn Robertson was present. He thanked the school board for inviting him to the meeting and said he would like to participate more often.

Town Council Members

Mr. Alger was present and stated that it was very nice that the boy's basketball team visited the nursing home.

Superintendent

Mr. Turner stated that he would be attending both Virginia Association of School Superintendents (VASS) and Virginia Association of School Business Officials (VASBO) conferences. He noted that the Governor Northam allocated additional funding for Early Childhood Education. Mr. Turner also stated that the high school would be having SOL exams the weeks of January 14th and January 21st.

Financial Report

Mr. Schoppe gave the board a financial report (Financial Report).

Unfinished Business

New Business

Mrs. Payne moved to approve the expenditures in the amount of \$570,570.67.

Mrs. Lyburn seconded the motion, and it passed unanimously.

The board was made aware of policies to be approved at the February meeting.

Closed Session commenced at 5:58 pm

Mrs. Payne moved to go into Closed Session pursuant to Code of Virginia, Section 2.2-3711 (A)(1), discussion and consideration of prospective candidates for employment assignment, performance and resignations for certificated staff; and support staff pursuant to Code of Virginia, Section 2.2-3711 (A)(2), discussion and consideration of students that would involve the disclosure of information contained in scholastic records and discipline; and pursuant to Code of Virginia, Section 2.2-3711(A)(7) discussion and consideration of information pertaining to actual or probable litigation. Mrs. Lyburn seconded the motion with a roll call vote as follows:

Mrs. Payne – AY

Ms. Seeber-AY

Mr. Steffey-AY

Mr. Trivett – AY

Mrs. Lyburn- AY

Reconvened Open Session at 7:59:

Mrs. Payne moved to reconvene the open session.

Mrs. Lyburn seconded the motion.

Closed Session Actions-

Mrs. Payne moved to approve support staff applicant #1 from the personnel recommendation list of January 9, 2019, as a part-time car driver , to be paid \$9.12 per hour as worked. Mr. Steffey seconded and the motion was approved unanimously.

Mrs. Payne moved to approve support staff applicant #2 from the personnel recommendation list of January 9, 2019, as a substitute teacher and substitute car driver, to be paid based on job rate \$60.00 dollar per day as a substitute teacher and \$9.12 per hour as a substitute car driver, pending background checks. Mr. Steffey seconded and the motion was approved unanimously.

Mrs. Payne moved to approve support staff applicant #3 from the personnel recommendation list of January 9, 2019, as a substitute teacher, to be \$60.00 per day. Mr. Steffey seconded and the motion was approved unanimously.

Mrs. Payne moved to approve support staff applicant #4 from the personnel recommendation list of January 9, 2019, as a Part-Time Custodian, to be paid \$8.00 per hour as worked. Ms. Seeber seconded and the motion was approved unanimously.

Mrs. Payne moved to approve support staff applicant #5 from the personnel recommendation list of January 9, 2019, as Food Service Substitute, to be paid \$8.00 per hour as worked. Ms. Seeber seconded and the motion was approved unanimously.

Mrs. Payne moved to approve support staff applicant #6 from the personnel recommendation list of January 9, 2019, as a substitute teacher, to be paid \$60.00 per day then \$100.00 per day after the 10th consecutive day. Mrs. Lyburn seconded and the motion was approved unanimously.

Mrs. Payne moved to approve coaching applicant #1 from the personnel recommendation list of January 9, 2019, as Varsity Softball Head Coach, to be paid \$2,200.00. Mrs. Lyburn seconded and the motion was approved unanimously.

Mrs. Payne moved to accept resignation #1 from the personnel recommendation list of January 9, 2019, as long term substitute, high school Spanish . Mrs. Lyburn seconded and the motion was approved unanimously.

Adjournment

Mrs. Payne made a motion to adjourn the meeting at 8:04 PM.

Mrs. Lyburn seconded and the motion was approved unanimously.

Karen Camlin, Clerk of the Board

Timothy Trivett, Chairman

Minutes of the January 9, 2019 Colonial Beach School Board Regular Meeting

