

Colonial Beach School Board
Regular Meeting
February 14, 2019 5:30 p.m.
22 Washington Avenue, Colonial Beach, Virginia
MINUTES

PRESENT: ~~Mr. Tim Trivett, Chairman~~
~~Ms. Tara Seeber~~
~~Mrs. Michelle Payne~~
~~Mrs. Patrice Lyburn-arrived at 5:50~~
~~Mr. Brent Steffey~~
~~Mr. Dashan Turner, Superintendent~~
~~Mrs. Karen Camlin, School Board Clerk~~

PRESENT: Mr. Tim Trivett, Chairman
Ms. Tara Seeber
Mrs. Michelle Payne
Mrs. Patrice Lyburn, arrived at 5:50
Mr. Brent Steffey
Mr. Dashan Turner, Superintendent
Mrs. Karen Camlin, School Board Clerk

Call to Order

Mr. Trivett called the meeting to order at 5:33 PM.

Approval of the Agenda

Mrs. Payne moved to approve the agenda as presented.

Ms. Seeber seconded the motion; and it passed unanimously.

Approval of Meeting Minutes

Mrs. Payne moved to approve the minutes of December 11, 2018

Mr. Steffey seconded the motion; and it passed unanimously.

Special Presentations

Mr. Turner recognized school board members for their commitment to the school, community and students. He read the Governor's Proclamation and presented school board members with briefcases and shirts.

Reports

Mr. Astrop was not present, but provided a report on athletic programs (*Report*).

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Mrs. Coates was present and provided a report of activities and initiatives for the elementary school (*Report*). Mrs. Coates thanked the school board members for their commitment. She also added that the spelling bee took place on February 12th. 5th grader Noah Foster won first grade and third grade Callen Meier was the second place winner. Mrs. Coates told the board that SOL Academy started this week with third graders and she is very happy that first graders will have the opportunity to take part in the SOL Academy. She also stated that midyear data meetings have taken place and results will be shared with Mr. Turner.

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Mrs. Williams was present and provided a report of activities and initiatives for the high school (*Report*). She stated that they had a successful testing session and she is very proud of the boys' basketball team. Mrs. Williams stated that she attended the VA Summit for College and Career Readiness and she looks forward to using the strategies with the high school students.

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Public Comment

There was no public comment.

Reports

Student Liaison

Miss Davila Paz was present and spoke to the board about the Tobacco Free Spirit Day held on February 13th during lunch.

School Board Members

Mrs. Payne congratulated the boys' basketball team and said that their next game will be home, at 6:00 PM, on Tuesday, February 19th, ~~and~~ ~~the~~ cost will be \$7.00. She also stated that PTA will hold a Wine and Design at the Dockside on Friday, February 22nd, tickets in advance are \$25.00 at the door \$30.00.

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Mrs. Lyburn did not report.

Mr. Steffey congratulated the boys' basketball team.

Ms. Seeber did not report.

Mr. Trivett thanked the principals for the recognition and told them that they are appreciated. He also expressed appreciation for the school board members for everything they do for the school.

Mayor

The mayor was not present.

Town Council Members

Mr. Alger was present but did not report.

Mrs. Roberson was present and reported that she will meet with Mr. Turner at 3:30 on the first Wednesday of each month and share their conversation with the town council. She also mentioned a resolution that requires the town council to pass the budget by May 15th.

Mrs. Payne asked if Mrs. Roberson will be the new liaison. Mrs. Roberson stated that she will be. Mr. Trivett told Mr. Alger that the board appreciates his support.

Superintendent

Mr. Turner informed the board that the total enrollment is 666 students. Mr. Turner stated that he attended both Virginia Association of School Superintendents (VASS) and Virginia Association of School Business Officials (VASBO) conferences. He noted that he has spent a great deal of time with Mr. Schoppe discussing the budget. He also mentioned that the budget from the state should be ready by the end of February. Mr. Turner informed the board that he will be participating in the SURN challenge and shadow a student in the month of February and then again in March. He stated that he is looking forward to this and feels it is important to see what students go through each day. He said he will share the experience with the board.

Financial Report

Mr. Schoppe gave the board a financial report (Financial Report).

Unfinished Business

Mrs. Payne moved to approve policies GAD, GAE/JHG, GBECA, GBEF/JHCL, GEA/JOH, JHCE, JHCL/GBEF

Ms. Seeber seconded the motion, and it passed unanimously.

Mrs. Payne stated that she attended a workshop and the only thing that can be changed in VSBA policies is the school name.

New Business

Mrs. Payne moved to approve the expenditures in the amount of \$599,066.79. #

Mr. Steffey seconded the motion, and it passed unanimously.

Mrs. Lyburn moved to approve ERATE as presented by Mrs. Horner.

Mrs. Payne seconded the motion, and it passed unanimously.

Mrs. Payne moved to approve policy GCA.

Mrs. Lyburn seconded the motion, and it passed unanimously.

Closed Session commenced at 5:57 pm

Mrs. Payne moved to go into Closed Session pursuant to Code of Virginia, Section 2.2-3711 (A)(1), discussion and consideration of prospective candidates for employment assignment, performance and resignations for certificated staff; and support staff pursuant to Code of Virginia, Section 2.2-3711 (A)(2), discussion and consideration of students that would involve the disclosure of information contained in

scholastic records and discipline; and pursuant to Code of Virginia, Section 2.2-3711(A)(7) discussion and consideration of information pertaining to actual or probable litigation. Mrs. Lyburn seconded the motion with a roll call vote as follows:

<u>Mrs. Payne</u>	<u>AY</u>	<u>Ms. Seeber</u>	<u>AY</u>	<u>Mr. Steffey</u>	<u>AY</u>
<u>Mrs. Lyburn</u>	<u>AY</u>	<u>Mr. Trivett</u>	<u>AY</u>		

Mrs. Payne	AY	Ms. Seeber	AY	Mr. Steffey	AY
Mr. Trivett	AY	Mrs. Lyburn	AY		

Reconvened Open Session at 7:59:

Mrs. Payne moved to reconvene the open session.
Mrs. Lyburn seconded the motion.

Closed Session Actions-

Mrs. Payne moved to approve support staff applicant #1 from the personnel recommendation list of February 14, 2019, as Administrative Assistant for the 2018-2019 school year, to be paid an annual salary of \$21,536.00 prorated effective March 4, 2019. Mrs. Lyburn seconded and the motion was approved unanimously.

Mrs. Payne moved to approve support staff applicant #2 from the personnel recommendation list of February 14, 2019, as a substitute teacher to be paid based \$60.00 dollar per day. Mrs. Lyburn seconded and the motion was approved unanimously.

Mrs. Payne moved to approve Master's Stipend applicant #1 from the personnel recommendation list of February 14, 2019. Ms. Seeber seconded and the motion was approved unanimously.

Mrs. Payne moved to approve Master's Stipend applicant #2 from the personnel recommendation list of February 14, 2019. Ms. Seeber seconded and the motion was approved unanimously.

Mrs. Payne moved to accept resignation #1 from the personnel recommendation list of February 14, 2019, as administrative assistant. Mrs. Lyburn seconded and the motion was approved unanimously.

Mrs. Payne moved to accept resignation #2 from the personnel recommendation list of February 14, 2019, as Director of Special Education. Mrs. Lyburn seconded and the motion was approved unanimously.

Closed Session commenced at 7:53 pm

Mrs. Payne moved to go into Closed Session pursuant to Code of Virginia, Section 2.2-3711 (A)(1), discussion and consideration of prospective candidates for employment assignment, performance and resignations for certificated staff; and support staff pursuant to Code of Virginia, Section 2.2-3711 (A)(2), discussion and consideration of students that would involve the disclosure of information contained in scholastic records and discipline; and pursuant to Code of Virginia, Section 2.2-3711(A)(7) discussion

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Frp p hqwhg#SV^4 4Should we include the cost? I have it as \$2500

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and consideration of information pertaining to actual or probable litigation. Mrs. Lyburn seconded the motion with a roll call vote as follows:

<u>Mrs. Payne</u>	<u>AY</u>	<u>Ms. Seeber</u>	<u>AY</u>	<u>Mr. Steffey</u>	<u>AY</u>
<u>Mrs. Lyburn</u>	<u>AY</u>	<u>Mr. Trivett</u>	<u>AY</u>		

Mrs. Payne	AY	Ms. Seeber	AY	Mr. Steffey	AY
Mr. Trivett	AY	Mrs. Lyburn	AY		

Reconvened Open Session at 7:59:

Mrs. Payne moved to reconvene the open session.

Mrs. Lyburn seconded the motion.

Mrs. Payne moved to approve support staff applicant #3 from the personnel recommendation list of February 14, 2019, as a car driver to be paid \$9.12 per hour. Mrs. Lyburn seconded and the motion was approved unanimously.

Adjournment

Mrs. Payne made a motion to adjourn the meeting at 8:04 PM.

Mrs. Lyburn seconded and the motion was approved unanimously.

Karen Camlin, Clerk of the Board

Timothy Trivett, Chairman

Minutes of the February 14, 2019 Colonial Beach School Board Regular Meeting

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