

**Colonial Beach School Board**  
**Special Meeting**  
**January 21, 2022 4:30 p.m.**  
**Colonial Beach Elementary School, 102 1st Street**  
**Colonial Beach, Virginia**  
**MINUTES**

**PRESENT:** Mrs. Michelle Payne, Chair  
Ms. Tara Seeber, Vice Chair  
Mrs. Patrice Lyburn  
Ms. Terri McClure  
Mrs. Audra Lucas Peyton  
Dr. Clint Mitchell, Superintendent  
Mrs. Karen Camlin, Clerk (virtual)

**Call to Order**

Mrs. Payne called the meeting to order at 4:30 PM.

**Approval of the Agenda**

Ms. Seeber moved to approve the agenda as presented.  
Ms. McClure seconded the motion; and it passed unanimously.

**Public Comment**

**Informational**

Dr. Mitchell presented information about the COVID 19 Vaccine Incentive for Fully Vaccinated Staff.

**New Business**

Mask Mandate Recommendation - Dr. Mitchell spoke on his recommendations to continue with the current practice of wearing masks within the buildings.

Ms. McClure moved to approve the updates to policy JHCCB-GBED.  
Mrs. Lyburn seconded the motion; and it passed unanimously.

Ms. Seeber moved to approve the deletion of the August 9, 2021 Mask Policy Updates.  
Mrs. Lyburn seconded the motion; and it passed unanimously.

Mrs. Lyburn moved to approve the Staff Handbook Weather Code Updates.  
Mrs. Lucas-Payton seconded the motion; and it passed unanimously.

Dr. Mitchell reviewed the process for informing the school board, staff and community of school closures.

**Closed Session commenced at 5:27 PM**

Ms. McClure moved to go into Closed Session pursuant to Code of Virginia, Section 2.2-3711 (A)(1), discussion and consideration of prospective candidates for employment assignment, performance and resignations for certificated staff; and support staff pursuant to Code of Virginia, Section 2.2-3711 (A)(2), discussion and consideration of students that would involve the disclosure of information contained in scholastic records and discipline. Mrs. Lyburn seconded the motion with a roll call vote as follows:

Mrs. Lucas-Peyton - AY	Ms. McClure-AY	Mrs. Lyburn - AY	Ms. Seeber - AY	Mrs. Payne – AY
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**Reconvened Open Session at 5:55 PM**

Mrs. Lucas-Peyton moved that the Colonial Beach School Board return to Open Session, and certified that Pursuant to State Code Section 2.2-3712.D. only public business matters lawfully exempted from Open Meeting requirements under this chapter and only such public business matters as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the meeting by the public body. Mrs. Lyburn seconded the motion with a roll call vote as follows:

Mrs. Lucas-Peyton - AY	Ms. McClure-AY	Mrs. Lyburn - AY	Ms. Seeber - AY	Mrs. Payne - AY
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**Closed Session Actions**

Ms. McClure moved to approve the personnel list of January 21, 2022.

Mrs. Lyburn seconded the motion and it was approved unanimously.

**Adjournment**

Ms. McClure made a motion to adjourn the meeting at 5:56 PM

Mrs. Lyburn seconded and the motion was approved unanimously.

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Mrs. Karen Camlin, Clerk of the Board

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Mrs. Michelle Payne, Board Chair

Minutes of the January 21, 2022 Colonial Beach School Board Regular Meeting

\*Minutes are a draft until approved.