

**COLONIAL BEACH SCHOOL BOARD
REGULAR SCHOOL BOARD MEETING**

December 16, 2020, 5:00 PM
Colonial Beach Elementary School, 102 1st Street
Colonial Beach, Virginia 22443

AGENDA

- I. Call to Order - Mrs. Payne
- II. Approval of Meeting Agenda
- III. Consent Agenda
 - a. Approval of November 11, 2020 Meeting Minutes
 - b. Approval of December 3, 2020 Special Meeting Minutes
 - c. High School Principal Report
 - d. Elementary School Principal Report
 - e. Athletic Director Report
- IV. Special Presentation - Dr. Turner
- V. Public Comment
- VI. Reports
 - a. Student Liaison
 - b. School Board Members
 - c. Mayor
 - d. Town Council
 - e. Superintendent
 - f. Financial Report - Ms. Franklin
- VII. Informational
 - a. COVID-19 Update - Dr. Turner
 - b. Virtual Meetings - Mrs. Walker

At this time the Chairman will pause to allow those to leave who do not wish to stay for policy discussion and action.

- VIII. Unfinished Business
 - a. Approval of phased reopening - Dr. Turner
 - b. Winter Sports - Dr. Turner
- IX. New Business
 - a. Approval of Expenditures - Ms. Franklin
 - b. Approval of Budget Calendar - Ms. Franklin

IX.

- c. Approval of Head Start Grant Submission - Mrs. Camlin
- d. Approval of Food Service Department Code of Conduct - Dr. Turner

X. Closed Meeting

- a. pursuant to Code of Virginia, Section 2.2-3711 (A)(1), for discussion, consideration, or interviews of prospective candidates for employment; or for discussion of assignments, appointments, promotions, performance, demotion, salaries, disciplining, or resignations of specific certificated staff or support staff;
- b. pursuant to Code of Virginia, Section 2.2-3711 (A)(2), discussion or consideration of admission or disciplinary matters or any other matters that would involve the disclosure of information contained in a scholastic record concerning any student of any public institution of higher education in the Commonwealth or any state school system.

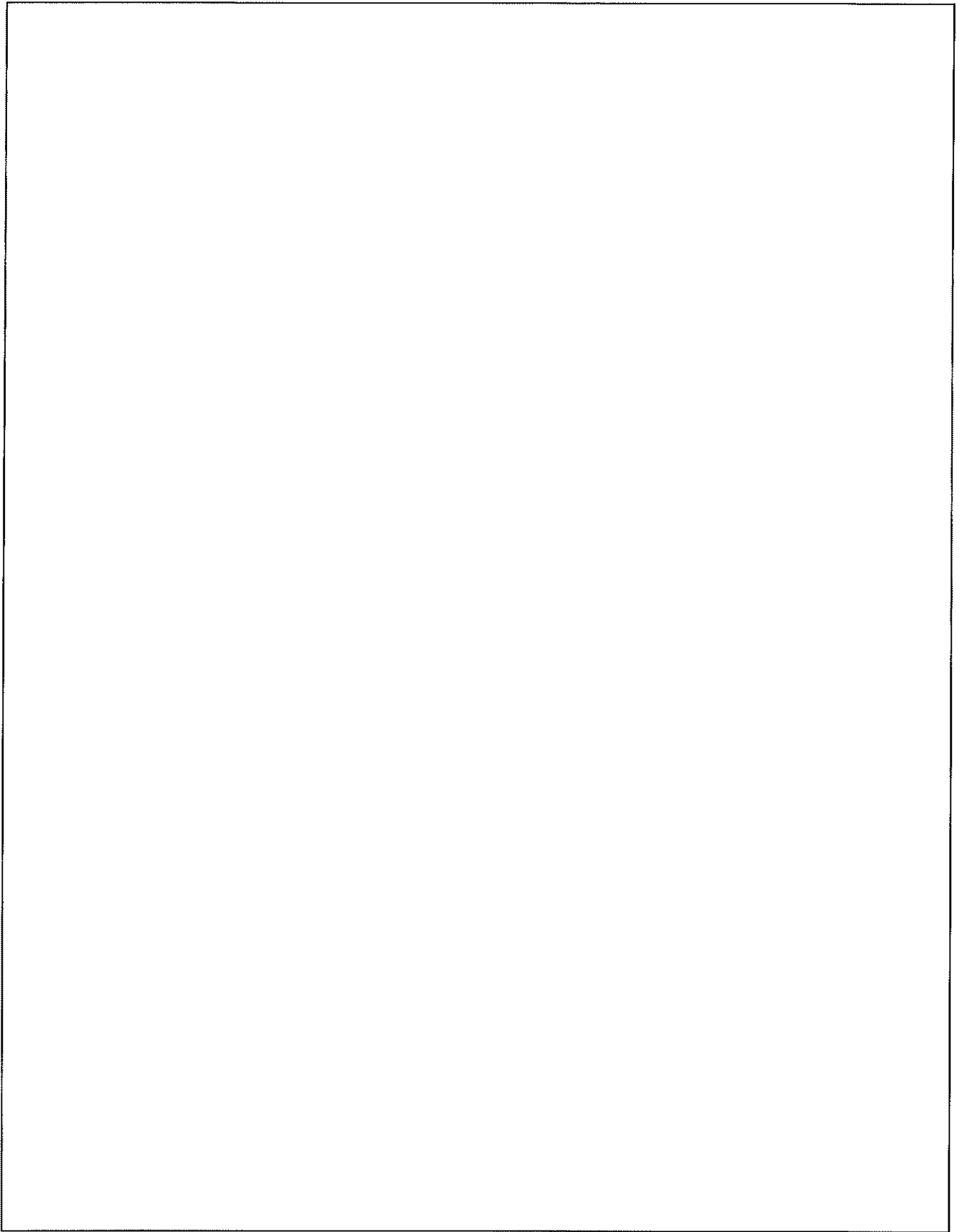
XI. Closed Session Reconvened

Roll call vote pursuant to Va. Code Section 2.2-3712 certifying

"I certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body."

XII. Closed Session Actions

XIII. Adjournment



Colonial Beach School Board
Regular Meeting
November 11, 2020 6:00 p.m.
Colonial Beach Town Center, 20 Washington Avenue
Colonial Beach, Virginia

MINUTES

PRESENT: Mrs. Michelle Payne, Chair
Mr. Brent Steffey
Ms. Terri McClure
Ms. Tara Seeber
Mrs. Patrice Lyburn, Vice Chair (virtual)
Dr. Dashan Turner, Superintendent
Mrs. Karen Camlin, School Board Clerk

Call to Order

Mrs. Payne called the meeting to order at 6:00 PM.

Approval of the Agenda

Ms. Seeber moved to approve the agenda as presented.

Mr. Steffey seconded the motion; and it passed unanimously.

Approval of the Consent Agenda

Mrs. Lyburn moved to approve the agenda as presented.

Ms. McClure seconded the motion; and it passed unanimously.

Special Presentations

Coach Astrop presented information about athletics updates. Board members asked questions concerning sports.

Public Comment

There was no public comment.

Reports

Student Liaison

The student liaison was not present.

School Board Members

Mrs. Lyburn - No Report

Ms. Seeber - No Report

Ms. McClure - No Report

Mr. Steffey - Mr. Steffey congratulated board members elected during November's election.

Mrs. Payne congratulated Ms. McClure and Mrs. Lucas-Peyton. She also stated that she attended the Northern Neck Technical Center meeting and Colonial each is one of the few schools attending for in person instruction.

Mayor - Not present

Town Council - Not present

Superintendent - Dr. Turner congratulated elected board members and stated that he would miss Mr. Steffey. He also gave a shout out to veterans and a thank you to all who have served.

Enrollment

High School 239

Elementary School 378

Pre K 35

Financial Report

Ms. Franklin presented the financial report for September 2020.

Informational

A. COVID-19 update - Dr. Turner spoke about COVID and noted that Colonial Beach is still categorized as high risk.

New Business

Ms. Seeber moved to approve the August expenditures of \$566,944.61.

Mr. Steffey seconded the motion, and it passed unanimously.

Mr. Steffey moved to Approval of policy GBC – BR2/GCBB-BR2.

Ms. Seeber seconded the motion, and it passed unanimously.

Closed Session commenced at 6:53 pm

Ms. Seeber moved to go into Closed Session pursuant to Code of Virginia, Section 2.2-3711 (A)(1), discussion and consideration of prospective candidates for employment assignment, performance and resignations for certificated staff; and support staff pursuant to Code of Virginia, Section 2.2-3711 (A)(2), discussion and consideration of students that would involve the disclosure of information contained in scholastic records and discipline; and pursuant to Code of Virginia, Section 2.2-3711(A)(7) discussion and consideration of information pertaining to actual or probable litigation. Mr. Steffey seconded the motion with a roll call vote as follows:

Mrs. Lyburn - AY Ms. Seeber – AY Mr. Steffey-AY Ms. McClure-AY Mrs. Payne - AY

Reconvened Open Session at 7:30 pm

Ms. McClure moved that the Colonial Beach School Board return to Open Session, and certified that Pursuant to State Code Section 2.2-3712.D. only public business matters lawfully exempted from Open Meeting requirements under this chapter and only such public business matters as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the meeting by the public body. Mr. Steffey seconded the motion with a roll call vote as follows:

Mrs. Lyburn - AY Ms. Seeber – AY Mr. Steffey-AY Ms. McClure-AY Mrs. Payne - AY

Closed Session Actions-

Mr. Steffey moved to approve the personnel recommendation list dated November 11, 2020. Ms. Seeber seconded and the motion passed unanimously.

Adjournment

Ms. McClure. made a motion to adjourn the meeting at 7:45 p.m.

Mr. Steffey seconded and the motion was approved unanimously.

Mrs. Karen Camlin, Clerk of the Board

Mrs. Michelle Payne, Chairman

Minutes of the November 11, 2020 Colonial Beach School Board Regular Meeting

Colonial Beach School Board
Special Meeting
December 3, 2020 5:30 p.m.
Colonial Beach Elementary School, 102 1st Street
Colonial Beach, Virginia
MINUTES

PRESENT: Mrs. Michelle Payne, Chair - Virtual
Mrs. Patrice Lyburn, Vice Chair - Virtual
Mr. Brent Steffey
Ms. Tara Seeber
Ms. Terri McClure
Dr. Dashan Turner, Superintendent
Mrs. Karen Camlin, School Board Clerk

Call to Order

Mrs. Payne called the meeting to order at 5:34 p.m.

Approval of the Agenda

Mr. Steffey moved to approve the agenda as presented.
Ms. Seeber seconded the motion; and it passed unanimously.

Public Comment

There was no public comment.

New Business

Mrs. Lyburn made the motion to approve a Resolution to Access the School Reserve Fund Balance.
Ms. McClure seconded the motion, and it passed unanimously.

Mrs. Lyburn made the motion to approve a Resolution for Reappropriation of Funds.
Ms. Seeber seconded the motion, and it passed unanimously.

Closed Session commenced at 5:39 p.m.

Ms. McClure moved to go into Closed Session pursuant to Code of Virginia, Section 2.2-3711 (A)(1), discussion and consideration of prospective candidates for employment assignment, performance and resignations for certificated staff; and support staff pursuant to Code of Virginia, Section 2.2-3711 (A)(2), discussion and consideration of students that would involve the disclosure of information contained in scholastic records and discipline; and pursuant to Code of Virginia, Section 2.2-3711(A)(7) discussion

and consideration of information pertaining to actual or probable litigation. Ms. Seeber seconded the motion with a roll call vote as follows:

Mrs. Lyburn - AY Ms. Seeber – AY Mr. Steffey-AY Ms. McClure-AY Mrs. Payne - AY

Reconvened Open Session at 5:50 pm

Ms. McClure moved that the Colonial Beach School Board return to Open Session, and certified that Pursuant to State Code Section 2.2-3712.D. only public business matters lawfully exempted from Open Meeting requirements under this chapter and only such public business matters as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the meeting by the public body. Ms. Seeber seconded the motion with a roll call vote as follows:

□Mrs. Lyburn - AY Ms. Seeber – AY Mr. Steffey-AY Ms. McClure-AY Mrs. Payne - AY

Ms. Seeber made a motion to approve the personnel sheet of December 3, Mr. Steffey seconded the motion and it passed unanimously.

Adjournment

Mr. Steffey made a motion to adjourn the meeting at 5:55 p.m.

Ms. McClure seconded and the motion was approved unanimously.

Mrs. Karen Camlin, Clerk of the Board

Mrs. Michelle Payne, Chairman

Minutes of the December 3, 2020 Colonial Beach School Board Special Meeting



Colonial Beach High School

100 First Street, Colonial Beach, VA
22443

Dr. Dashan Turner, Superintendent
804-224-7166

Phone

Mrs. Tricia Williams Principal

Fax

804-224-7465

Mrs. Darlene Fonville, School Counselor

www.cbschools.net

Mr. Martin Astrop, Athletic Director

"Every Student, Every Minute, Every Day"

December 2020

Colonial Beach High School

Guidance

- Mrs. Fonville continues to conduct individual meetings with students to career plan and provide social and emotional support when needed.
- Pound Out Hunger was a success with 200 pounds of food being donated.
- The GRASP adviser has met with students virtually to provide college and career services.

Students

- Students are sharing acceptance letters to colleges and universities, trade schools and work place offers.
- Students participate in Pound Out Hunger. 200 pounds of food was donated locally.
- Students will begin SOL testing and CTE Credentialing testing on December 11th and December 15th. Parents have the option of testing in the Fall or testing in the Spring of 2021 for fall and spring courses requiring and End of Course (EOC) test. On December 15th, 5 students will test in Algebra 1, 4 in World History 1, 1 in Biology, 2 in Physical Science and 1 in English 11- SOL.
- Divisions were given the option of testing English 11 EOC in the spring for students enrolled in the Fall of 2020 or administer the state alternative test Work Keys Reading and Work Keys Writing. 2 students have opted to test in the Spring of 2021, 1 student has requested to test using the EOC SOL for English 11 and 16 will complete the alternative assessment on December 11th.

Office of Principal

- I am continuing the work of VTSS (Virginia Tiered System of Supports) division and school level teams.
- I have completed the first (online) section of the CPI Nonviolent Crisis Intervention Training.
- **Fall SOL testing will occur on December 11th (English Alternative Assessment) and December 15th (SOL Testing and CTE credentialing).**

Teachers

- Teachers continue to complete professional development with Better Lessons.

- Teachers have been completing Threat Assessments and Seclusion training, Social Emotional Learning training, VTSS training and continued CANVAS training.
- Dual Enrolled Government and English will be available on site for the 2021-2022 school year.

Fundraisers

- CBHS currently does not have a fundraiser open.

Upcoming Events

- Dec. 18th End of the First Semester.



Colonial Beach Elementary School
102 First Street, Colonial Beach, VA 22443

Dr. Mr. Dashan Turner, Superintendent
Mrs. Michele Coates, Principal
Mrs. Rebecca Tabler, School Counselor
Mrs. Dan Styer, Director of Student Services
Office 804-224-9897 Fax 804-410-3849 www.cbschools.net

"Every Student, Every Minute, Every Day"

December 2020

Colonial Beach Elementary School

Students:

- PreK - 7th grade students received progress reports on November 13, 2020.
- Please refer to our Facebook posts for students who have earned Reading Plus awards.
- The Drifter Pride Student Virtual Ceremony for the 2nd nine weeks will be held on December 10th. Students receive a certificate and letter from their teachers. The
- 68 Drifters will be sponsored for the holidays.

Guidance: and guidance

- Finished certification for CPI instructor.
- Met with students individually on Zoom.
- Met with students individually in-person.
- Conducted two new 504 eligibilities and three 504 meetings.
- Attended Drug Trends Webinar.
- Attended You Can't Stop What You Don't Know (Drug Trends) Webinar.
- Planned and prepped for first round of CPI training for staff.
-Held virtual classroom guidance in PreK- 5th Grade. (PreK-1 focus was thankfulness and appreciation, 2nd-5th focus was growth mindset).
- Organized Thanksgiving basket distribution in coordination with St. Mary's Episcopal Church (20 of our families received Thanksgiving turkeys and baskets full of food for the holiday).
- Coordinated Angel Tree program (had parents fill out the paperwork for gifts, supplied the papers to donors...68 children total to be sponsored with distribution in December).
- Began organization of the second nine weeks Drifter Pride Ceremony to take place in December.

Principal:

- Mrs. Coates created a targeted small group observation form and is currently observing small group instruction. As of December 1st, 12 observations have been

completed. The goal is to have the remaining 18 observations completed prior to leaving for Winter Break. These are 30 minute observations. Teachers are provided with immediate feedback.

- Mrs. Coates successfully completed CPI training and is now a certified CPI instructor for the division. CPI stands for Crisis Prevention Institute. The certification is in CPI Nonviolent Crisis Intervention. Mrs. Tabler is also certified. Mrs. Coates and Mrs. Tabler will training CBPS employees. The first round of training will be conducted prior to January.
- November 17, 2020: Mrs. Coates attended session # 3 of the VCU course titled, "Becoming and Anti-Racist Educator". The title of session #3 was "Deconstructing Implicit Bias with Dr. Dwayne Cornier".
- Conducted three faculty meetings in November.
- Attended several IEP, eligibility and SBIT (School Based Intervention Team), meetings. Mrs. Coates serves as the chair/case manager for SBIT.
- November 10th: Attended professional development provided by DCJS titled "High in Plain Sight: Drug Trends, Concealment, Drug Testing and More".
- November 13th: Completed time sheets in partnership with Mrs. Franklin.
- November 20th: Attended professional development regarding VDOE English Supervisory updates.
- Schedules mid-year assessments for grades 3 - 7 to monitor progress and scheduled data meetings for each grade level by content area.
- November 16th: Conducted two home visits with Mr. Styer for students not attending school and failing all courses.
- November 18th: Attended professional development provided by DCJS titled "You Can't Stop What You Don't Know: Current Drug Trends and Identifiers - 1.5 hours".
- Reviewed student attendance and forwarded concerns to Mr. Styer.

Parents:

- 97% of parents are connected on ClassDojo. Only 11 parents are not connected.
- Parents picked up Thanksgiving Baskets on Tuesday, November 24th. These were distributed by Mrs. Tabler and Mrs. Payton-Fields. 20 of our students' families received a Thanksgiving Basket.

Teachers:

- Staff pride cards: As of December 1, 2020, 1,179 staff pride cards have been completed and distributed.

- Teachers completed and issued progress reports on Friday, November 13, 2020.
- Faculty and staff practiced the AM/PM duty schedules for arrival and dismissal so we are prepared with the hybrid plan begins.
- Faculty and staff are working on completing the required Restraint and Seclusion training online. This is due prior to leaving for Winter Break.
- Faculty and staff participated in Better Lesson professional development on November 13th. Staff had a choice between two sessions: Family Partnerships: Working Alongside Caregivers to Deepen Learning OR Equity and Access: Ensuring all Students Meet their Potential.
- Identified staff will participate in round 1 of CPI training.
- Thank you to the school board members for decorating CBES and putting candy with a note in each staff members' mailbox!

Fundraising:

- None at this time.

Upcoming Events:

- December 10th: 2:00pm Drifter Pride Ceremony for the 2nd Nine Weeks
- December 18th: CBES Hybrid Plan Open House at 8:30 and 10:00
- December 21st - January 1st: Holiday, No School



Colonial Beach High School
100 First Street, Colonial Beach, VA
22443

Mr. Dashan Turner, Superintendent

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Phone 804-224-7166

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"Every Student, Every Minute, Every Day"

December 9, 2020

Colonial Beach High School Athletic Department

Athletics Report

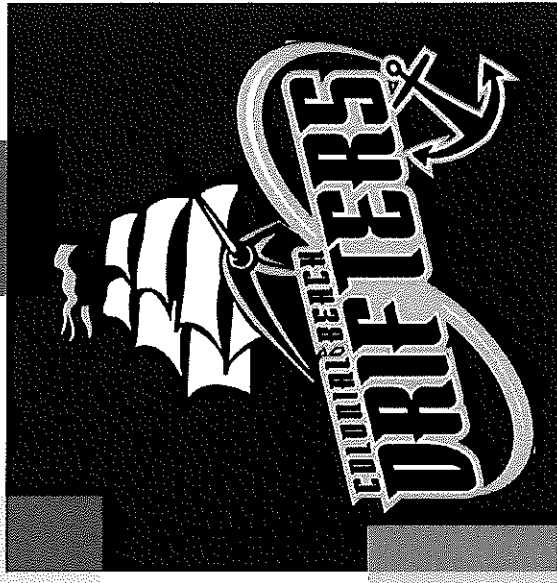
- State of Athletics – The VHSL followed through with the return of athletics on December 7th. There were quite a few schools that decided not to participate in the winter sports season. This however, left these schools open for the possibility of participating in fall and/or spring sports. At this point Washington & Lee and Essex High School have opted out of participating in winter sports. Regionally, Middlesex and King and Queen High Schools have opted out of winter sports for this year. Lancaster has voted to postpone the start of their winter season until January.

Vacant Coaching Positions

- We are recommending Jamie Wallace Bland for the position of Head Varsity Cheerleading Coach and Patricia Sudduth as the Assistant Cheerleading Coach.
- We are also recommending Deniya Newman for the position of Varsity Girls Basketball Assistant Coach

ACTUAL EXPENDITURES BY APPROPRIATION CATEGORY	TOTAL EXPENDITURES		EXPEND.		TOTAL EXPENDITURES		BUDGET BALANCE				
	BUDGET		NOVEMBER, 2020		YTD			LOCAL	GRANTS	FOOD	TOTAL
INSTRUCTION	4,694,902.00	2,078,689.75	336,454.07	2,078,689.75	2,616,212.25	NOVEMBER ONLY					
ADMINISTRATION/HEALTH	660,560.00	329,288.93	39,592.76	329,288.93	331,271.07	REVENUE		362,251.81	101,220.00	67,430.88	530,902.70
TRANSPORTATION	379,243.00	101,052.04	15,694.21	101,052.04	278,190.96	EXPENDITURE		425,307.89	42,961.49	27,415.29	495,684.67
OPERATION & MAINTENANCE	535,853.00	245,751.09	14,760.37	245,751.09	290,101.91	NET		(63,056.08)	58,258.51	40,015.60	35,218.03
TECHNOLOGY	517,928.00	212,006.03	18,706.48	212,006.03	305,921.97						
					-						
					-	YEAR-TO-DATE					
TOTAL NON-GRANT	6,788,486.00	2,966,787.84	425,307.89	2,966,787.84	3,821,698.16	REVENUE		3,366,671.79	128,579.11	215,157.36	3,710,408.26
FEDERAL GRANTS	703,816.00	378,687.24	42,961.49	378,687.24	325,128.76	EXPENDITURE		2,966,787.84	378,687.24	163,012.32	3,508,487.40
						NET		399,883.95	(250,108.13)	52,145.04	201,920.86
TOTAL GRANTS	703,816.00	378,687.24	42,961.49	378,687.24	325,128.76	LAST YEAR					
TOTAL OPERATING FUND	7,492,302.00	3,345,475.08	468,269.38	3,345,475.08	4,146,826.92	YEAR-TO-DATE					
						REVENUE		403,737.72	102,116.73	39,559.67	545,414.12
						EXPENDITURE		489,263.74	50,687.00	26,186.61	566,137.35
						NET		(85,526.02)	51,429.73	13,373.06	(20,723.23)
SCHOOL FOOD	418,316.00	163,012.32	27,415.29	163,012.32	255,303.68	CHANGE IN:					
TOTALS	7,910,618.00	3,508,487.40	495,684.67	3,508,487.40	4,402,130.60	REVENUE:		2,962,934.07	26,462.38	175,597.69	3,164,994.14
						EXPENDITURES:		2,477,524.10	328,000.24	136,825.71	2,942,350.05
						NET CHANGE		485,409.97	(301,537.86)	38,771.98	222,644.09
								\$2,299,916.00 INCLUDED IN LOCAL REVENUE FOR LAST YEAR			
STATE ALLOCATION	4,974,012.00	1,594,591.96	357,576.27	1,594,591.96	3,379,420.04						
TOWN FUNDING	1,745,765.00	1,745,765.00	-	1,745,765.00	-			\$1,745,765 INCLUDED IN LOCAL REVENUE FOR THIS YEAR			
MISC. REVENUE	68,709.00	26,314.83	4,675.54	26,314.83	42,394.17						
TOTAL NON-GRANT	6,788,486.00	3,366,671.79	362,251.81	3,366,671.79	3,421,814.21						
FEDERAL GRANTS	524,756.00	128,579.11	101,220.00	128,579.11	396,176.89						
TOTAL GRANTS	703,816.00	128,579.11	101,220.00	128,579.11	396,176.89						
TOTAL OPERATING FUND	7,492,302.00	3,495,250.90	463,471.81	3,495,250.90	3,817,991.10						
SCHOOL FOOD	418,316.00	215,157.36	67,430.89	215,157.36	203,158.64						
TOTALS	7,910,618.00	3,710,408.26	530,902.70	3,710,408.26	4,021,149.74						

Virtual School Board Meetings



Traditional Zoom Meeting

- Our current Zoom license allows for up to 300 participants
- This type of meeting allows for a host and participants
- Participants are more difficult to manage because each has control of muting/ unmuting themselves at any point.
- School board members and staff do not have any additional privileges or designations — they are assigned as participants. This could make roll call and voting more difficult.

Zoom Webinar

- Cost would be \$400 for a year subscription
- Allows for up to 100 participants
- School Board members can be designated as panelists which allows more control than participants
- Participants are unable to unmute themselves and must raise their hand to be recognized
- Participants have to register
- One of the participant seats can be used to livestream the meeting on Facebook.

VSBA Guidance

- VSBA has provided guidance on recommended settings when using Zoom as your platform for digital meetings
- They seem to lean towards Zoom Webinars
- [VSBA Digital Meeting Guide](#)

Training

- I can provide training
- Zoom webinar also allows you to enable a practice session at the beginning of meetings for the Host and Panelists to practice before opening the meeting
- Zoom also has lots of helpful instructional guides

Winter Sports

Below you will find data collected from VHSL and NNK related to winter sports.

- The NNK has two schools that will not be competing in winter sports. (Essex and WMLCPS)
- The remaining schools (Northumberland, Lancaster, and Richmond County) have delayed the start of winter sports until January.
- State Data
- *Total School Divisions: 132* *Total Member Schools: 318*
 - No participation in Winter Season:
 - 21 Divisions – 111/132 (84%) are participating
 - 38 Schools – 280/318 (88%) are participating

Divisions and Schools Participating in Season 1 with some type of delay

- 34 Divisions out of 111 delaying – 77/111 not delaying (69%)
- 107 Schools out of 280 delaying – 173/280 not delaying (62%)
- ***(The data representing schools that have announced delays does not include school divisions & schools that are playing on time but may experience delays due to metrics they are using.)***

As COVID-19 data continues to increase, I would recommend that CB delay the start of Winter Sports. CB Administration and the superintendent will monitor the local and regional COVID-19 data and recommendations made by state agencies. Administration will use the VHSL phased guidance to determine an appropriate course of action.

Code of Conduct

Colonial Beach Public Schools Food Service Department

Policy Name: Written Code of Conduct

Regulations: 2 CFR Part 200.318, formerly 7 CFR Part 3016.36(b)(3), State Procurement Code and Regulations, and ABC School District Department of Purchasing.

Procedures: The Colonial Beach Public Schools seeks to conduct all procurement procedures:

- in compliance with stated regulations; and
- to prohibit conflicts of interest and actions of employees engaged in the selection, award and administration of contracts.

No employee, officer, or agent of Colonial Beach Public Schools may participate in the selection, award, or administration of a contract supported by a Federal, State, or local award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

The officers, employees, and agents of Colonial Beach Public Schools shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts.

The Penalties for violation of standards of code on conduct of the Colonial Beach Public Schools School nutrition Program should be based on the severity of the infraction. The penalties could include a written reprimand to their personnel file, a suspension with or without pay, or termination.

For questions and concerns regarding procurement solicitations, contract evaluations, and award, contact:

Purchasing Contacts: Elizabeth Franklin, Director of Finance (804) 224-0906

Branddie Dean, Director of School Food Service (804) 224-7166

Colonial Beach Public Schools

2021-2022 Budget Calendar

December 9, 2020	Presentation & Approval of Budget Calendar
Dec 9, 2020 to Jan 6, 2021	Work with Leadership Team to develop preliminary department budgets
January 13, 2021	Preliminary Budget Discussion
February 10, 2021	Draft of Budget, Regular Meeting/ Budget Discussion
March 10, 2021	Regular Meeting / Budget Discussion
March 24, 2021	Special Meeting / Public Hearing
To Be Determined	School Board Approval of Budget and Presentation to the Town Council

Recommendation for Hybrid Opening

Colonial Beach Public Schools will use the schedule and format below to phase students into both school locations. The phased approach to return students to in-person learning allows us to build a level of confidence for our teachers using health mitigation measures.

Phasing Students into CBPS (2nd Semester)

January 4th-18th	<ul style="list-style-type: none">• After the holiday break, all students will be virtual for two weeks.
January 19th	<ul style="list-style-type: none">• Pre-K through 2nd Grade: providing this group of students with 2-weeks of acclimation to the new setting without other students.• Allows the ES staff, transportation, and food service to determine what adjustments need to occur when considering increasing the number of students on campus
February 1st	<ul style="list-style-type: none">• Transition 3rd-5th• The transition of grades will be based on local and regional Covid-19 data
February 15th	<ul style="list-style-type: none">• 6th-7th, 8,10th, and 12th-grade students• Transitions based on local and regional Covid-19 Data
February 22nd	<ul style="list-style-type: none">• 9th and 11th-grade students• Transitions based on local and regional Covid-19 Data

- Excluding one school district in the Northern Neck and regionally, most schools are preparing to bring students back to school. This could change based on a possible surge of COVID-19 numbers.
- Several Districts made transitions from in-person to virtual during the months of November and December.
- Potential transitions on Jan 19th, February 1st, 15th, 22nd, will be based on support through the use of VDH/CDC guidance, local/regional health data, and communication with our regional health district administrator.
- Both schools will continue bringing in identified SPED and EL students on campus during each transition period.
- ES will have a hybrid open house (virtual) on December 18th, 2020. Pending approval of tentative dates reentry dates, the ES virtual open house can be rescheduled.

Five Key Health Mitigation Measures (VDH,10/21/20)

1. Consistent and Correct Use of Mask
2. Physical/social distancing to the extent possible
3. Hand hygiene and respiratory etiquette
4. Cleaning and disinfection
5. Contact tracing in collaboration with the local health department

Updates:

Students will be scheduled for hybrid learning using the original week A, week B student schedule.

Student Meals: Students will retrieve their breakfast upon arrival at school. Students will retrieve their lunches from the cafeteria and return to their classrooms to eat.

Meals Delivery: All students that have requested meal delivery, will receive frozen meals on Fridays. Our goal is to provide meals to students that are virtual for the week. As we progress through a phased manner of returning students to school, we will closely monitor our ability to provide dinner meals.

It is required for students to wear a mask (cloth face coverings) while on campus, wearing masks at all times will help protect students in any situation where 6-feet of social distancing can not be maintained. (some transitions, bus rides, small groups)

Reminder: Students will ride the bus one per seat. Masks are required.

School and Department Thresholds:

Colonial Beach High School: CBHS has three available paraprofessionals that could be used to assist with in-person learning. The threshold to continue to provide in-person learning is four. We will use the paraprofessionals (SPED services will not be available) and one teacher on planning. Teachers planning periods will be used to assist with restroom/ hallway supervision and to assist with delivering lunches to classes. The usage of teachers to cover classes will create a breakdown in meal deliveries.

Colonial Beach Elementary School: Colonial Beach Elementary School has 10 paraeducators (2 PreK paraeducators, 1 kindergarten paraeducator, 2 Title I paraeducators and 6 special education paraeducators). CBES will create a rotating schedule and rotate through the paraeducators, reading coach and Title I teachers. It's important to note that the only two staff members who can be pulled to cover without disrupting Special Education or Title I services are the 1 PreK paraeducator and the reading coach. Special education and Title I services will be impacted when we have to use internal coverage.

Transportation: Transportation will have difficulty in getting students to school in a reasonable and predictable amount of time if:

- 2 bus drivers are out for an extended amount of time (due to drivers who will need to do double runs on a daily basis this year, due to social distancing, this number is lower than in the past)
- 3 car drivers out for an extended amount of time

School Nutrition: Food Service will have difficulty providing meals to students if either of the following situations occur:

- Both Manager and Asst. Manager are out of the office for an extended period of time.
- More than 3 staff members are out of the building for an extended period of time.