

**COLONIAL BEACH SCHOOL BOARD
REGULAR SCHOOL BOARD MEETING**

April 29, 2020, 6:00 PM

**Colonial Beach Elementary School, 102 1st Street
Colonial Beach, Virginia 22443**

AGENDA

I. Call to Order - Mrs. Payne

II. Pledge of Allegiance

III. Mission Statement

Colonial Beach Public Schools will create learning experiences for all students that instill 21st century learning skills necessary to compete in today's global society in all areas: Academic, physical, vocational and social.

IV. Approval of Meeting Agenda

V. Consent Agenda

Approval of March 11, 2020 Meeting Minutes

Approval of March 25, 2020 Special Meeting Minutes

VI. Public Comment

VII. Reports

- a. Student Liaison to the School Board
- b. School Board Members
- c. Mayor
- d. Town Council Members
- e. Superintendent
- f. Financial Report-Mr. Schoppe

VIII. Informational

- a. Edmund's Update - Mr. Turner

At this time the Chairman will pause to allow those to leave who do not wish to stay for policy discussion and action.

IX. Unfinished Business

X. New Business

- a. Approval of Expenditures- Mr. Schoppe
- b. Approval of Submission of Perkins Application- Mrs. Camlin
- c. Approval of policy JHCF-Student Wellness Policy- Mr. Turner

XI. Closed Meeting

- a. pursuant to Code of Virginia, Section 2.2-3711 (A)(1), for discussion, consideration, or interviews of prospective candidates for employment; or for discussion of assignments, appointments, promotions, performance, demotion, salaries, disciplining, or resignations of specific certificated staff or support staff;

XII. Closed Session Reconvened

Roll call vote pursuant to Va. Code Section 2.2-3712 certifying

“I certify that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.”

XIII. Closed Session Actions

XIV. Adjournment

Colonial Beach School Board

Regular Meeting

March 11, 2020 6:00 p.m.

Colonial Beach Town Center, 22 Washington Avenue

Colonial Beach, Virginia

MINUTES

PRESENT: Mrs. Payne
Mrs. Lyburn
Mr. Steffey (arrived at 7:10)
Ms. Seeber
Ms. McClure
Dr. Turner, Superintendent
Mrs. Bowie, Deputy School Board Clerk

Call to Order

Mrs. Payne called the meeting to order at 6:01 PM.

Approval of the Agenda

Mrs. Lyburn moved to approve the agenda as presented.

Ms. Seeber seconded the motion; and it passed unanimously.

Consent Agenda

Ms. Seeber moved to approve the consent agenda.

Mrs. Lyburn seconded the motion; and it passed unanimously.

Public Comment

There was no public comment.

Reports

Student Liaison

The student liaison was not present.

School Board Members

Mrs. Lyburn congratulated the boy's basketball team for their outstanding achieve

Ms. Seeber reiterated Mrs. Lyburn's comment.

Ms. McClure did not report.

Mrs. Payne agreed with Mrs. Lyburn and Ms. Seeber and stated that she would like to recognize players and coaches.

Mayor

The mayor was not present.

Town Council Members

Not present.

Superintendent

Dr. Turner gave kudos to the boy's and girl's basketball team.

Financial Report

Mr. Schoppe gave the board a financial report.

Informational

Dr. Turner gave updates on teacher recruitment, budget, and Edmunds.

New Business

Mrs. Lyburn moved to approve the expenditures in the amount of \$551,770.23.

Ms. Seeber seconded the motion, and it passed unanimously.

Ms. Seeber moved to approve the Special Education Advisory Committee.

Mrs. Lyburn seconded the motion, and it passed unanimously.

Mrs. Lyburn moved to approve the submission of the CLC Continuation Application.

Ms. Seeber seconded the motion, and it passed unanimously.

Mrs. Lyburn moved to approve the submission of the 611/619 Flow Through Application.

Ms. Seeber seconded the motion, and it passed unanimously.

Mrs. Lyburn moved to postpone Policy KBE until next meeting.

Ms. Seeber seconded the motion, and it passed unanimously.

Mrs. Lyburn moved to table policy KG-BR.

Ms. Seeber seconded the motion, and it passed unanimously.

Ms. Seeber moved to approve entering into the high school HVAC contract with Carrier.

Mrs. Lyburn seconded the motion, and it passed unanimously.

Ms. Seeber moved to approve the policy JHCF.

Mrs. Lyburn seconded the motion, and it passed unanimously.

Closed Session commenced at 7:10 pm

Mrs. Lyburn moved to go into Closed Session pursuant to Code of Virginia, Section 2.2-3711 (A)(1), discussion and consideration of prospective candidates for employment assignment, performance and resignations for certificated staff; and support staff pursuant to Code of Virginia, Section 2.2-3711 (A)(2), discussion and consideration of students that would involve the disclosure of information contained in scholastic records and discipline; and pursuant to Code of Virginia, Section 2.2-3711(A)(7) discussion and consideration of information pertaining to actual or probable litigation. Ms. Seeber seconded the motion with a roll call vote as follows:

Mrs. Payne – AY

Ms. Seeber-AY

Mr. Steffey-AY

Ms. McClure

Mrs. Lyburn – AY

Reconvened Open Session at 8:19

Mrs. Lyburn moved that the Colonial Beach School Board return to Open Session, and certified that Pursuant to State Code Section 2.2-3712.D. only public business matters lawfully exempted from Open Meeting requirements under this chapter and only such public business matters as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the meeting by the public body. Ms. Seeber seconded the motion with a roll call vote as follows:

Mrs. Payne – AY

Ms. Seeber-AY

Mr. Steffey-AY

Ms. McClure-AY

Mrs. Lyburn – AY

Closed Session Actions-

Mrs. Lyburn moved to approve the personnel recommendation list of March 11, 2020.

Ms. Seeber seconded the motion, and it passed unanimously.

Adjournment

Mrs. Lyburn made a motion to adjourn the meeting at 8:24 p.m.

Mr. Steffey seconded and the motion was approved unanimously.

Mrs. Karen Camlin, Clerk of the Board

Mrs. Michelle Payne, Chairman

Minutes of the March 11, 2020 Colonial Beach School Board Regular Meeting

Colonial Beach School Board

Special Meeting

March 25, 2020 6:00 p.m.

Colonial Beach Town Center, 22 Washington Avenue

Colonial Beach, Virginia

MINUTES

PRESENT: Mrs. Michelle Payne
Mrs. Patrice Lyburn (teleconference)
Mr. Brent Steffey (teleconference)
Ms. Tara Seeber
Ms. Terri McClure
Dr. Dashan Turner, Superintendent
Mrs. Karen Camlin, School Board Clerk

Call to Order

Mrs. Payne called the meeting to order at 6:05 PM.

Approval of the Agenda

Ms. Seeber moved to approve the agenda as presented.
Ms. McClure seconded the motion; and it passed unanimously.

Public Hearing-Budget

There was no public comment.

New Business

Ms. Seeber moved to approve the 2020-2021 Superintendent's Budget in the amount of \$8,626,712.00.
Mrs. McClure seconded the motion with a roll call vote as follows:

Mrs. Payne – AY Ms. Seeber-AY Mr. Steffey-AY Ms. McClure
Mrs. Lyburn – AY

Adjournment

Ms. Seeber made a motion to adjourn the meeting at 6:40 p.m.
Mrs. McClure seconded and the motion was approved unanimously.

Mrs. Karen Camlin, Clerk of the Board

Mrs. Michelle Payne, Chairman

Minutes of the March 25, 2020 Colonial Beach School Board Special Meeting

ACTUAL EXPENDITURES BY APPROPRIATION CATEGORY	EXPENSE												TOTAL EXPENDITURES YTD	EXPENSE MARCH 2020	BUDGET BALANCE	LOCAL	GRANTS	FOOD	TOTAL	
	JULY 2019	AUGUST 2019	SEPTEMBER 2019	OCTOBER 2019	NOVEMBER 2019	DECEMBER 2019	JANUARY 2020	FEBRUARY 2020	MARCH 2020	YTD	REVENUE	EXPENDITURE								
INSTRUCTION	5,006,826.00	3,366,832.10	346,038.05	485,759.37	336,800.33	365,378.93	365,378.93	369,483.58	401,578.19	3,366,832.10	1,009,993.96	March Only								
ADMINISTRATION/HEALTH	544,855.00	470,331.68	48,502.21	49,324.63	49,619.80	44,785.13	38,302.11	42,810.72	44,699.46	47,473.57	54,443.65	420,331.68	124,473.32			654,380.04	58,249.03	42,030.83	593.8	
TRANSPORTATION	417,629.00	245,107.63	19,587.48	50,584.69	25,455.35	23,816.25	23,282.47	24,686.94	24,652.87	22,690.39	30,402.59	245,107.63	172,821.17			587,488.11	46,383.46	72,199.69	635.5	
OPERATION & MAINTENANCE	493,035.00	460,187.14	100,467.37	32,454.38	50,248.56	29,701.80	30,330.65	30,133.42	38,491.54	19,225.99	37,033.42	460,187.14	33,448.86			(66,202.87)	11,885.57	10,221.23	(44.6)	
TECHNOLOGY	506,527.00	422,140.44	51,980.14	115,910.43	46,083.45	38,203.74	31,019.37	28,445.42	28,256.85	37,420.76	33,990.27	422,140.44	84,285.56							
YEAR-TO-DATE																				
TOTAL NON-GRANT	6,889,721.00	4,916,699.19	607,545.25	745,033.50	500,827.62	473,487.26	489,374.74	493,374.48	501,755.94	505,963.29	557,448.11	4,916,699.19	2,655,023.83			5,858,521.19	426,690.94	318,307.43	6,385.6	
FEDERAL GRANTS	524,756.00	470,782.49	43,295.71	87,164.54	59,760.58	50,087.00	47,131.17	47,570.31	45,999.94	46,269.46	57,972.62	570,782.49	93,975.51			4,914,699.19	470,782.49	260,113.29	5,465.5	
																923,922.00	(14,091.55)	94,394.43	938.0	
TOTAL GRANTS	524,756.00	470,782.49	43,295.71	87,164.54	59,760.58	50,087.00	47,131.17	47,570.31	45,999.94	46,269.46	57,972.62	570,782.49	93,975.51							
TOTAL OPERATING FUND	7,694,479.00	5,385,481.68	650,760.93	788,329.21	537,992.16	533,477.84	539,500.74	540,505.65	549,216.25	551,770.23	603,711.57	5,385,481.68	2,108,999.32							
LAST YEAR																				
																REVENUE	5,443,308.06	549,311.08	341,885.00	6,344.3
																EXPENDITURE	4,717,443.48	455,891.32	255,180.10	5,429.5
																NET	725,954.58	133,422.76	86,507.79	914.8
SCHOOL FOOD	280,000.00	260,113.29	10,552.25	10,578.56	26,134.63	39,676.07	25,166.61	36,523.63	39,091.60	39,370.39	31,189.60	260,113.29	19,886.71							
TOTALS	7,774,479.00	5,695,594.97	701,060.28	798,997.77	614,126.79	572,883.86	566,137.35	577,029.28	588,417.85	591,140.62	635,911.17	5,695,594.97	2,128,884.03			385,263.13	(167,662.14)	(23,374.37)	209.2	
CHANGE IN																				
																EXPENDITURES	597,255.71	34,891.17	4,933.19	217.6
																NET CHANGE	598,007.42	(377,513.31)	(28,307.56)	(7.2)
\$2,299,916.00 INCLUDED IN LOCAL REVENUE FOR LAST YEAR																				
\$2,299,916.00 INCLUDED IN LOCAL REVENUE FOR THIS YEAR																				
STATE ALLOCATION	4,601,150.00	3,313,640.86	337,453.54	314,648.01	361,888.73	364,479.65	402,790.19	361,701.19	403,617.67	472,862.23	491,190.04	3,313,640.86	1,987,498.14							
TOWN FUNDING	2,299,916.00	2,299,916.00										2,299,916.00								
MISC. REVENUE	88,677.00	25,064.13	1,809.19	2,282.16	688.28	9,560.57	947.08	1,239.26	4,081.58	4,572.08		25,064.13	49,614.67							
TOTAL NON-GRANT	6,889,723.00	5,838,621.19	2,639,238.12	2,169,930.12	385,552.52	493,737.72	365,289.94	407,209.25	477,437.40	691,190.04	5,838,621.19	1,431,101.81								
FEDERAL GRANTS	524,756.00	470,690.94	20,418.13	29,296.62	29,584.40	19,682.74	10,116.73	41,588.39	38,185.60	87,099.30	58,249.03	470,690.94	96,065.06							
TOTAL GRANTS	524,756.00	470,690.94	20,418.13	29,296.62	29,584.40	19,682.74	10,116.73	41,588.39	38,185.60	87,099.30	58,249.03	470,690.94	96,065.06							
TOTAL OPERATING FUND	7,414,479.00	6,353,312.13	2,659,656.06	2,169,226.74	374,131.92	513,720.56	505,854.45	497,558.33	446,024.83	584,536.70	549,439.07	6,353,312.13	1,527,166.87							
SCHOOL FOOD	280,000.00	318,307.43	13,110.14	25,444.71	34,901.28	45,097.00	19,593.67	45,573.28	37,539.34	34,600.48	52,420.83	318,307.43	108,307.43							
TOTALS	7,774,479.00	5,838,615.58	2,672,787.00	371,671.70	427,053.20	438,886.96	505,614.12	453,112.31	483,634.19	599,177.18	581,859.90	5,838,615.58	1,180,859.44							

STUDENT WELLNESS

Goals

Based on review and consideration of evidence-based strategies and techniques, the Colonial Beach School Board has established the following goals to promote student wellness.

Nutrition Promotion and Education

Students receive nutrition education that teaches the skills they need to adopt and maintain healthy eating behaviors.

Nutrition education is offered in the school cafeteria as well as in the classroom, with coordination between the foodservice staff and other school personnel, including teachers.

Students receive consistent nutrition messages from all aspects of the school program.

Division health education curriculum standards and guidelines address both nutrition and physical education.

Nutrition is integrated into the health education or core curricula (e.g., math, science, language arts).

Schools link nutrition education activities with the coordinated school health program.

Staff who provide nutrition education have appropriate training.

The level of student participation in the school breakfast and school lunch programs is appropriate

Schools are enrolled as Team Nutrition Schools, and they conduct nutrition education activities and promotions that involve parents, students and the community.

Physical activity

The Colonial Beach school division has a goal of making a program of physical fitness available to all students for at least 150 minutes per week on average during the regular school year. Such program may include any combination of physical education classes, extracurricular activities and other programs and physical activities. The division's goal for the implementation of its physical fitness program is students are given opportunities for physical activity during the school day through physical education (PE) classes, daily

recess periods for elementary school students and the integration of physical activity into the academic curriculum where appropriate.

Students are given opportunities for physical activity through a range of before- and/or after-school programs including, but not limited to, intramurals, interscholastic athletics and physical activity clubs.

Schools work with the community to create ways for students to walk, bike, rollerblade or skateboard safely to and from school.

Schools encourage parents and guardians to support their children's participation in physical activity, to be physically active role models and to include physical activity in family events.

Schools provide training to enable staff to promote enjoyable, lifelong physical activity among students.

Other school-based activities

An adequate amount of time is allowed for students to eat meals in adequate lunchroom facilities.

All children who participate in the school meals program are able to obtain food in a non-stigmatizing manner.

The availability of the school meals program is adequately publicized in ways designed to reach families eligible to participate in the programs.

Environmentally-friendly practices such as the use of locally grown and seasonal foods, school gardens and nondisposable tableware have been considered and implemented where appropriate.

Physical activities and/or nutrition services or programs designed to benefit staff health have been considered and, to the extent practical, implemented.

Nutrition Standards and Guidelines

The superintendent is responsible for creating

- A. regulations to develop and implement standards for all foods and beverages provided, but not sold, to students on the school campus during the school day; and
- B. standards and nutrition guidelines for all foods and beverages sold to students on the school campus during the school day that promote student health and reduce childhood obesity and are consistent with the applicable standards and requirements in 7 C.F.R. §§ 210.10, 210.11 and 220.8.

"The district encourages foods offered on the school campus meet or exceed the USDA Smart Snacks in School nutrition standards including those provided at celebrations and parties and classroom snacks brought by staff or family members. Non-food celebrations will be promoted and a list of ideas is available to staff and family members."

Colonial Beach Public Schools is permitted to allow 30 school-sponsored fundraisers per site during the school day to be exempt from Smart Snack Standards per 8VAC20-740. Exempt fundraisers are tracked and monitored by the school principal and records are kept on file in the Main Office.

Marketing on the school campus during the school day is permitted only for those foods and beverages that meet the nutrition standards under 7 C.F.R. § 210.11, serve to promote student health, reduce and prevent childhood obesity, and combat problems associated with poor nutrition and physical inactivity.

Implementation

The School Board encourages parents, students, representatives of the school food authority, teachers of physical education, school health professionals, school administrators and the general public to participate in the development, implementation and periodic review and update of this policy.

The superintendent or his designee is responsible for implementing and enforcing this policy. The implementation of the policy is measured periodic review of the indicators of success. The public is informed about the content and implementation of the policy by publicly posting this policy on the school division website and conducting/publishing a triennial assessment of policy implementation.

Implementation procedures include measuring and making available to the public, at least once every three years, an assessment of the implementation of the policy, including the extent to which schools are in compliance with the policy, the extent to which this policy compares to model school wellness policies and a description of the progress made in attaining the goals of the policy. The results of the triennial assessment are considered in updating the policy.

The process for monitoring compliance with this policy is periodic review of wellness-related factors such as menus, master schedules, and health and physical education curriculum.

The School Board retains the following records to document compliance with 7 C.F.R. § 210.31:

- the policy;

- documents demonstrating compliance with community involvement requirements, including requirements to make the policy and triennial assessments available to the public; and
- documentation of the triennial assessment of the policy.

Adopted: June 4, 2009
Amended: January 11, 2012
Amended: June 19, 2017
Amended: March 11, 2020
Amended: April 29, 2020

Legal Refs: 42 U.S.C. § 1758b.

7 C.F.R. 210.31.

Code of Virginia, 1950, as amended, § 22.1-207.4.

8 VAC 20-740-30.

8 VAC 20-740-40.

Cross Refs:	EFB	Food Services
	IGAE/IGAF	Health Education/Physical Education
	JL	Fund Raising and Solicitation
	KQ	Commercial, Promotional and Corporate Sponsorships and Partnerships