

**COLONIAL BEACH SCHOOL BOARD  
REGULAR SCHOOL BOARD MEETING**

**May 6, 2020, 6:00 PM**

**Colonial Beach Elementary School, 102 1st Street  
Colonial Beach, Virginia 22443**

**AGENDA**

- I. Call to Order - Mrs. Payne
- II. Approval of Meeting Agenda
- III. Consent Agenda
  - Approval of April 29, 2020 Meeting Minutes
- IV. Public Comment
- V. Reports
  - a. Student Liaison to the School Board
  - b. School Board Members
  - c. Mayor
  - d. Town Council Members
  - e. Superintendent
  - f. Financial Report-Mr. Schoppe
- VI. Informational
  - a. VSBA Policy Updates- Mrs. Camlin
  - b. Handbooks- Mr. Turner
  - c. Pandemic EBT Cards
  - d. Senate Bill 515: Opening school year earlier than Labor Day

At this time the Chairman will pause to allow those to leave who do not wish to stay for policy discussion and action.

- VII. Unfinished Business
  - a. Approval of Amendments to 2020-2021 Superintendent's Budget
- VIII. New Business
  - a. Approval of Expenditures- Mr. Schoppe
  - b. Approval of Submission of VPI Application in the amount of \$97,236.00- Mrs. Camlin
- IX. Closed Meeting
  - a. pursuant to Code of Virginia, Section 2.2-3711 (A)(1), for discussion, consideration, or interviews of prospective candidates for employment; or for discussion of assignments, appointments, promotions,

performance, demotion, salaries, disciplining, or resignations of specific certificated staff or support staff;

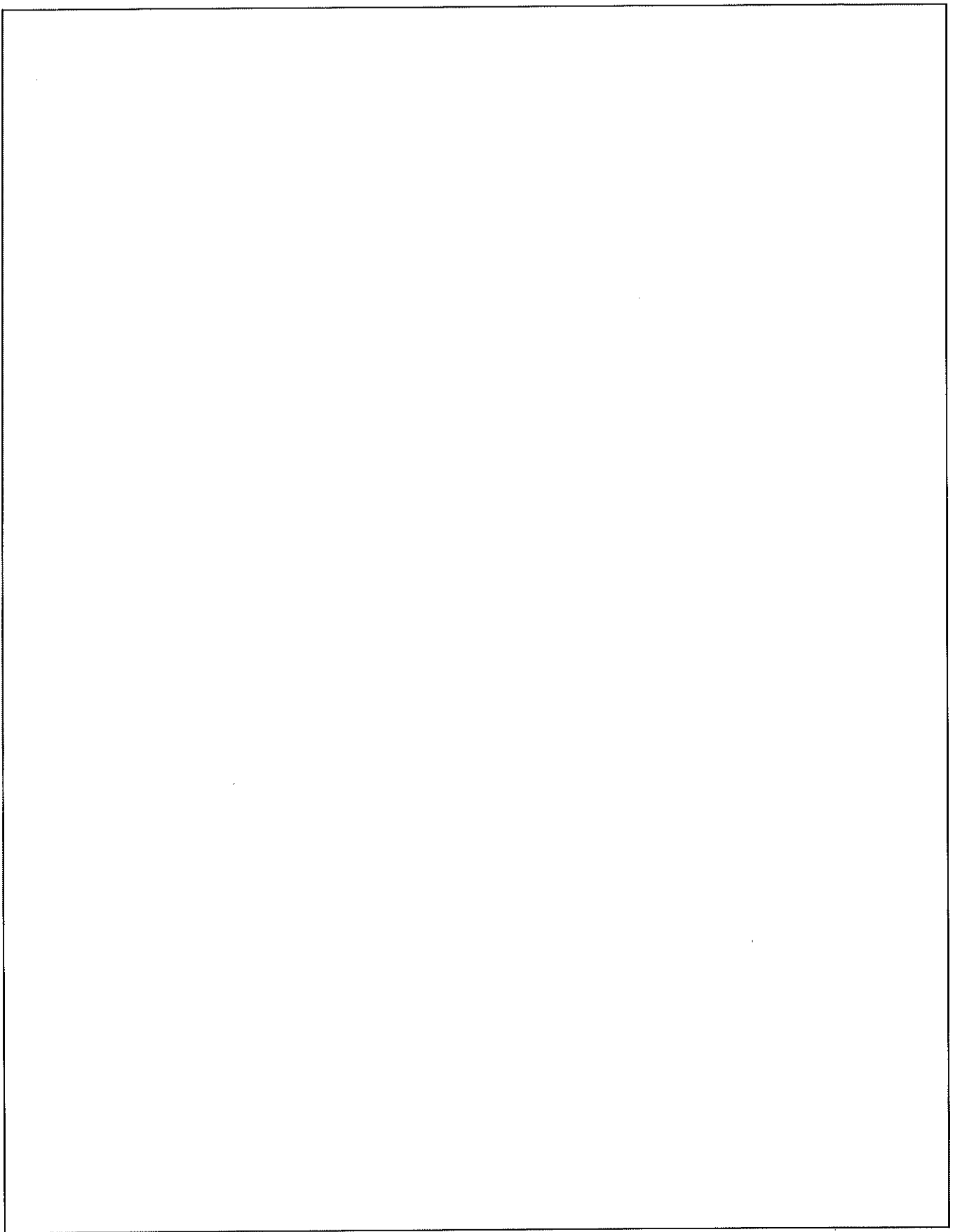
X. Closed Session Reconvened

**Roll call vote pursuant to Va. Code Section 2.2-3712 certifying**

“I certify that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.”

XI. Closed Session Actions

XII. Adjournment



**Colonial Beach School Board**

**Regular Meeting**

**April 29, 2020 6:00 p.m.**

**Colonial Beach Elementary School, 102 1st Street**

**Colonial Beach, Virginia**

**MINUTES**

**PRESENT:** Mrs. Michelle Payne  
Mrs. Patrice Lyburn (teleconference)  
Mr. Brent Steffey (teleconference, arrived at 8:00 pm)  
Ms. Terri McClure  
Dr. Dashan Turner, Superintendent  
Mrs. Karen Camlin, School Board Clerk

**Call to Order**

Mrs. Payne called the meeting to order at 6:00 PM.

**Approval of the Agenda**

Mrs. Lyburn moved to approve the agenda as presented.  
Ms. McClure seconded the motion; and it passed unanimously.

**Consent Agenda**

Mrs. Lyburn moved to approve the consent agenda.  
Ms. McClure seconded the motion; and it passed unanimously.

**Public Comment**

There was no public comment.

**Reports**

**Student Liaison**

The student liaison was not present.

**School Board Members**

Mrs. Lyburn did not comment.  
Mr. Steffey did not comment  
Ms. McClure did not report.

Mrs. Payne stated that school board members will need to be added to Workman's Comp.

#### **Mayor**

The mayor was not present.

#### **Town Council Members**

Town Council Members were not present.

#### **Superintendent**

Dr. Turner stated that teachers have made excellent adjustments to the online learning format and that he appreciates the staff greatly. He also stated that a document relating to COVID-19 was being prepared to share with the community.

Mrs. Payne told Mrs. Suzy Pietras that CBPS was ahead of the curve because Mr. Turner met with the leadership team and had a plan ready when the schools shut down. This allowed services to begin within days.

#### **Financial Report**

Mr. Schoppe gave the board a financial report.

#### **Informational**

Dr. Turner gave updates about Edmunds. Stating that Mr. Schoppe and the finance team attended training and the program would begin going live in phases. We will be finished using the RDA program by June 30, 2020.

#### **New Business**

Mrs. Lyburn moved to approve the expenditures in the amount of \$635,911.17.

Ms. McClure seconded the motion, and it passed unanimously.

Mrs. Lyburn moved to approve the submission of the Perkins Grant for \$17,004.67.

Ms. McClure seconded the motion, and it passed unanimously.

Mrs. Lyburn moved to approve Policy JHCF.

Ms. McClure seconded the motion, and it passed unanimously.

#### **Closed Session commenced at 6:18 pm**

Mrs. Lyburn moved to go into Closed Session pursuant to Code of Virginia, Section 2.2-3711 (A)(1), discussion and consideration of prospective candidates for employment assignment, performance and resignations for certificated staff; and support staff pursuant to Code of Virginia, Section 2.2-3711 (A)(2), discussion and consideration of students that would involve the disclosure of information contained in scholastic records and discipline; and pursuant to Code of Virginia, Section 2.2-3711(A)(7) discussion and consideration of information pertaining to actual or probable litigation. Ms. McClure seconded the motion with a roll call vote as follows:

Mrs. Payne – AY

Mr. Steffey-AY

Ms. McClure-AY

Mrs. Lyburn – AY

**Reconvened Open Session at 7:57 pm**

Mrs. Lyburn moved that the Colonial Beach School Board return to Open Session, and certified that Pursuant to State Code Section 2.2-3712.D. only public business matters lawfully exempted from Open Meeting requirements under this chapter and only such public business matters as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the meeting by the public body. Ms. McClure seconded the motion with a roll call vote as follows:

Mrs. Payne – AY

Mr. Steffey-AY

Ms. McClure-AY

Mrs. Lyburn – AY

**Closed Session Actions-**

Mrs. Lyburn moved to approve the resignation of support staff as listed on the personnel recommendations of April 29, 2019. Mr. Steffey seconded and the motion passed unanimously.

Mrs. Lyburn moved to approve certificated staff 1-5 as listed on the personnel recommendations of April 29, 2019. Mr. Steffey seconded and the motion passed unanimously.

Mr. Steffey moved to approve certificated staff 6 added to the personnel recommendations of April 29, 2019. Ms. McClure seconded and the motion passed with 3 - AYS.

**Adjournment**

Mr. Steffey made a motion to adjourn the meeting at 8:06 p.m.

Ms. McClure seconded and the motion was approved unanimously.

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Mrs. Karen Camlin, Clerk of the Board

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Mrs. Michelle Payne, Chairman

Minutes of the April 29, 2020 Colonial Beach School Board Regular Meeting



# Superintende Recommende Budget 2020-

*Every Student, Every Minute, E*

*Dr. Dashan Turner, Superi*

# School Board Members

- Michelle Payne, Chairman
- Patrice Lyburn, Vice- Chairman
- Brent Steffey, Board Member
- Terri McClure, Board Member
- Tara Seeber, Board Member

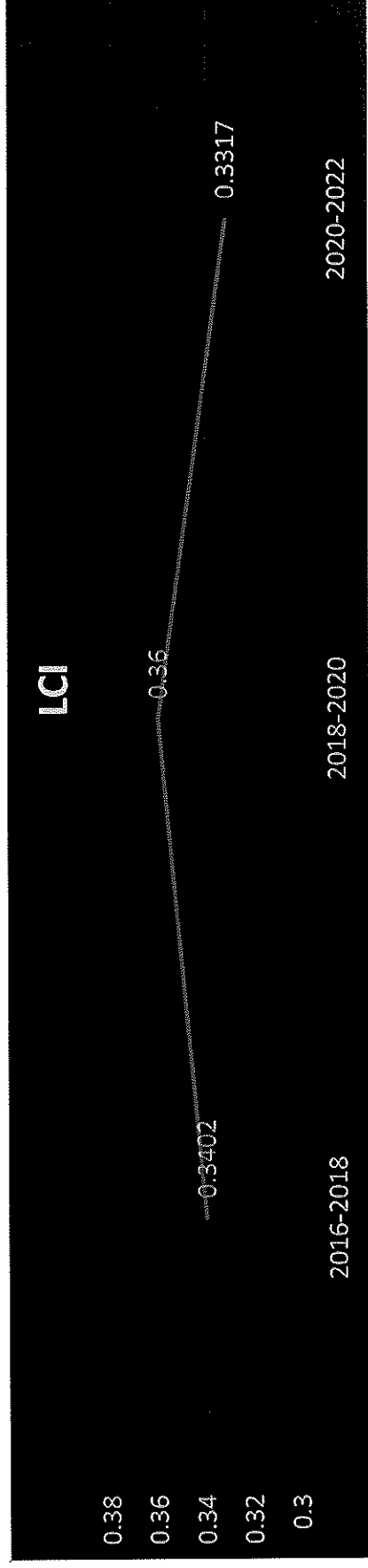


# State Budget Commentary

- The State Budget is based on budget amendments adopted by the Senate and House of Delegates. Budget actions amend the introduced budget proposed by Governor Northam. These amendments have been adopted by the General Assembly.
- We have based these projections on an Average Membership of 605.
- The composite Index (the local ability to pay taxes) for Colonial Beach is 0.3317 for 2020-2022
- The amended budget includes mandates from the General Assembly on April 22<sup>nd</sup>, 2020

# Local Composite Index (LCI)

- Measure of a locality's ability to pay
  - A formula to determine the state and local governments share of K-education program cost, which is expressed as a ratio, indicating the percentage share of the cost of education programs: for example, if was 0.3000-the locality would pay 30% and the state would pay 70% cost.



# State Budget & Local Budget Commentary

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- Recomputed Composite Indices for the 2020 biennium
- Revisions to the employer rates for fringe benefits and contributions paid to the Virginia Retirement System
- Changes in state funding: The following funds will be "Un-allotted" for 20-21 school year. The General Assembly will reconvene in the fall of 20 to discuss the possibility of returning the funds to school districts. The following will be based on the status of Virginia's economic conditions:
  - Compensation Supplement: \$59,744.00
  - Un-Alloted Pre-K: \$17,230.00
  - Un-Alloted At Risk: \$30,344.00
  - Un-Alloted Enrollment Loss: \$71,384.00
- Projected Loss of Local Revenue: \$500,000.00

# CBPS Budget Statement & Budget Priorities

10% Health  
Insurance

16.62% Virginia  
Retirement System  
increase mandate

Minimum Wage  
Increase to \$9.50

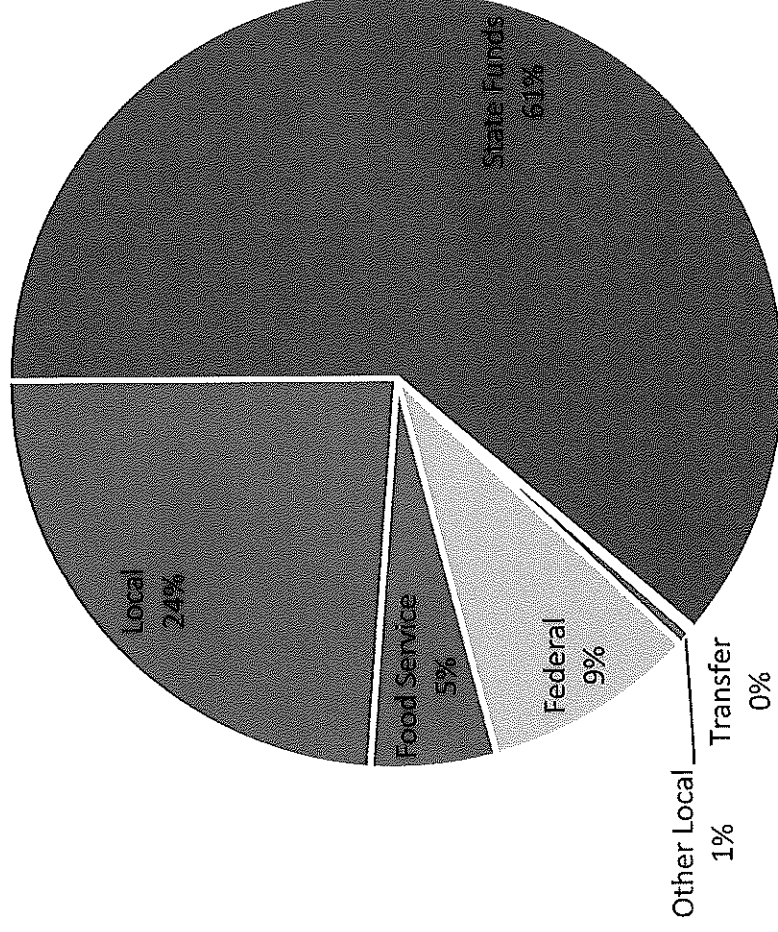
Virginia Pre-School  
Initiative Match of  
\$48,262

# Enrollment Projection

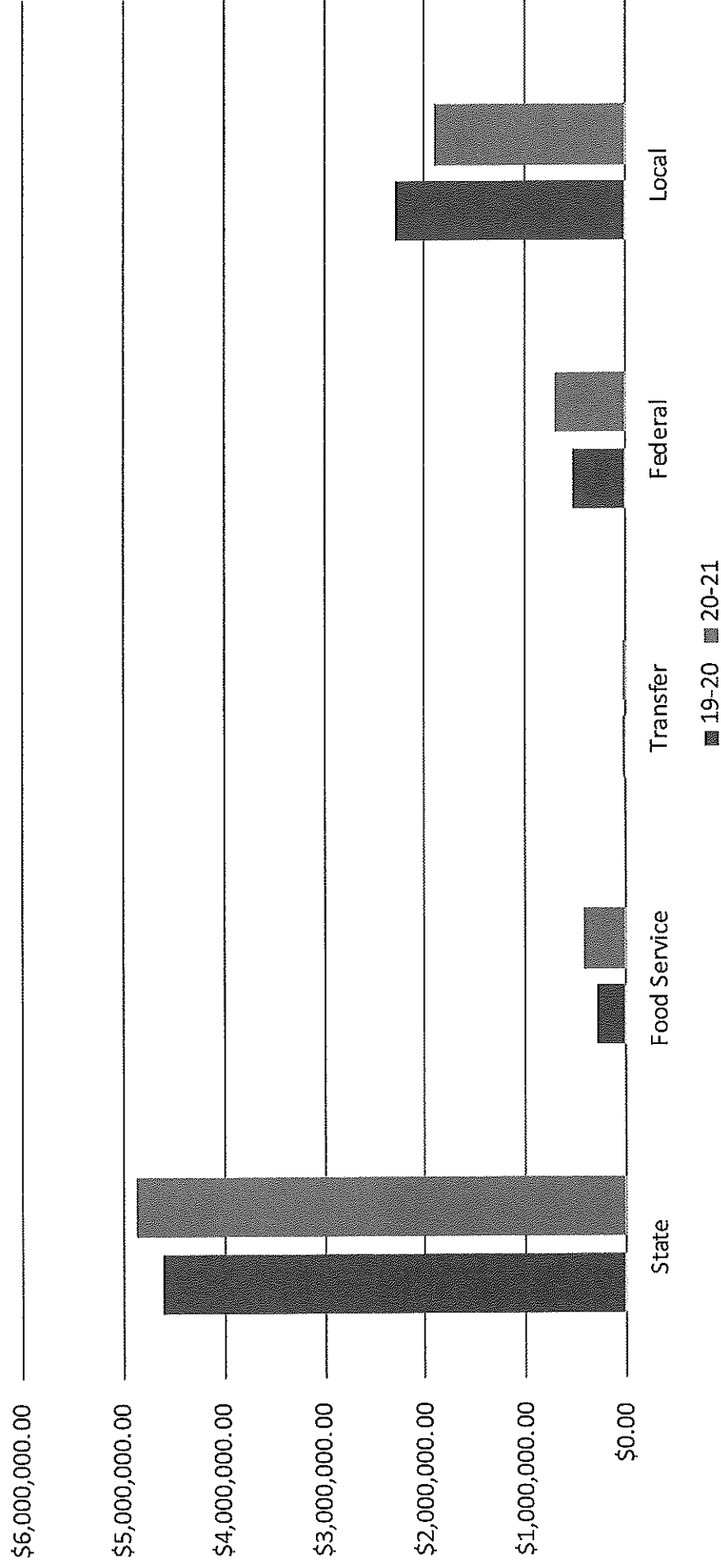
	Final FY 20 ADM	Weldon Cooper Projection	Weldon Coe Projection
2020-2021	2019-2020	2019-2020	2020-2021
Kindergarten	43	41	46
1 Grade	47	48	42
2 Grade	44	55	49
3 Grade	47	52	58
4 Grade	51	53	54
5 Grade	50	53	57
6 Grade	51	61	59
7 Grade	46	54	63
8 Grade	54	55	53
9 Grade	40	52	58
10 Grade	53	46	51
11 Grade	42	41	45
12 Grade	34	35	39
Total K-12	602	646	674

# FY 21 Recommended Operating Fund by Revenue By Source

Revenue



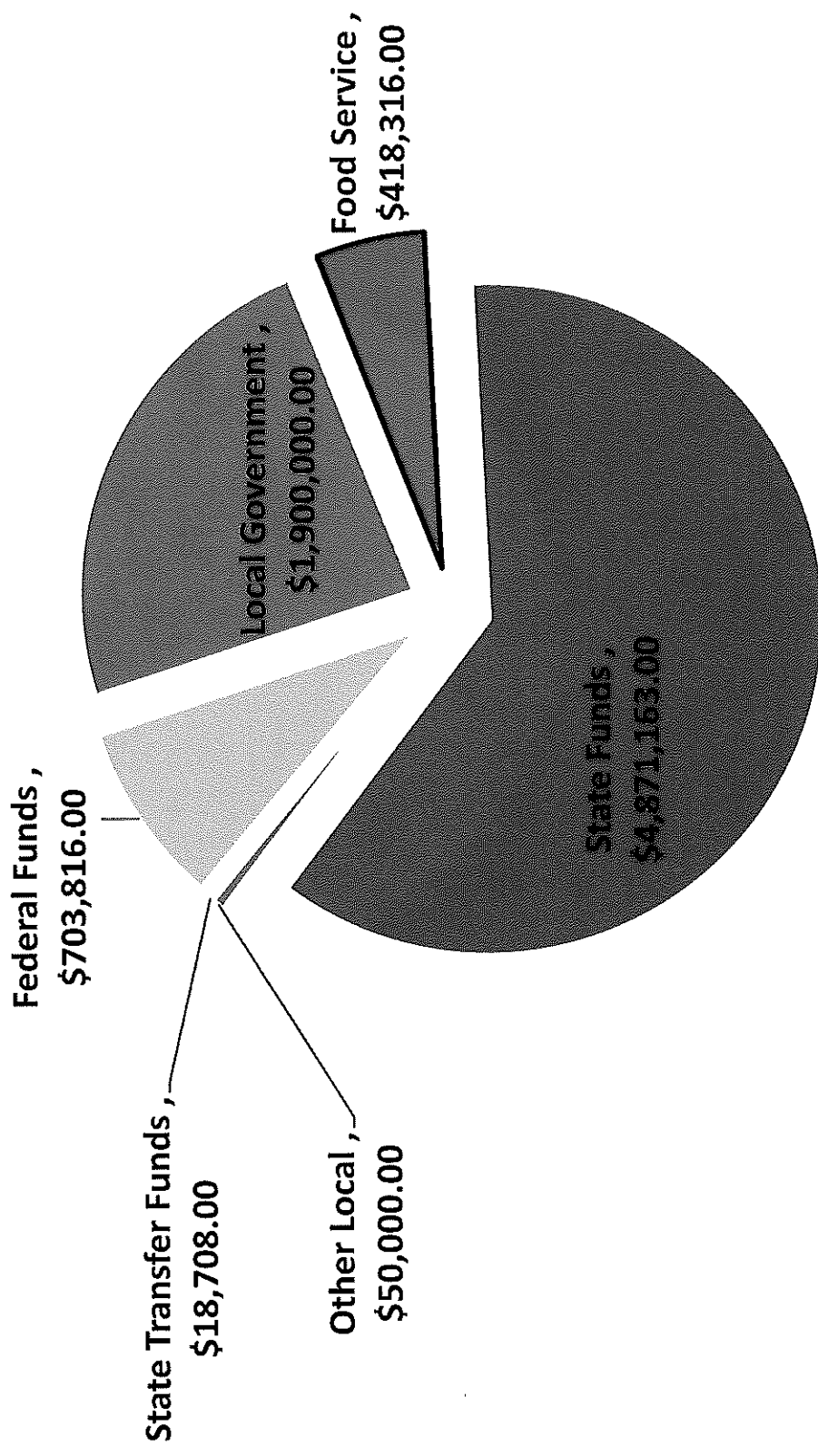
# Comparison of FY 20 & FY 21 Revenue By Source





# FY 21 Proposed Operating Fund Expendi

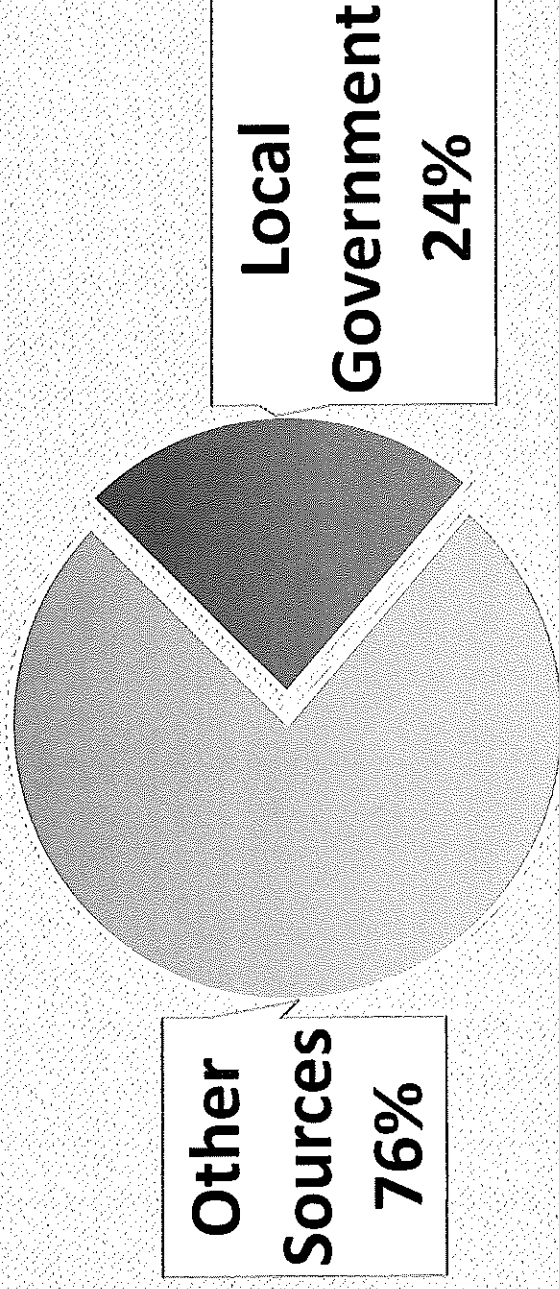
## By Category





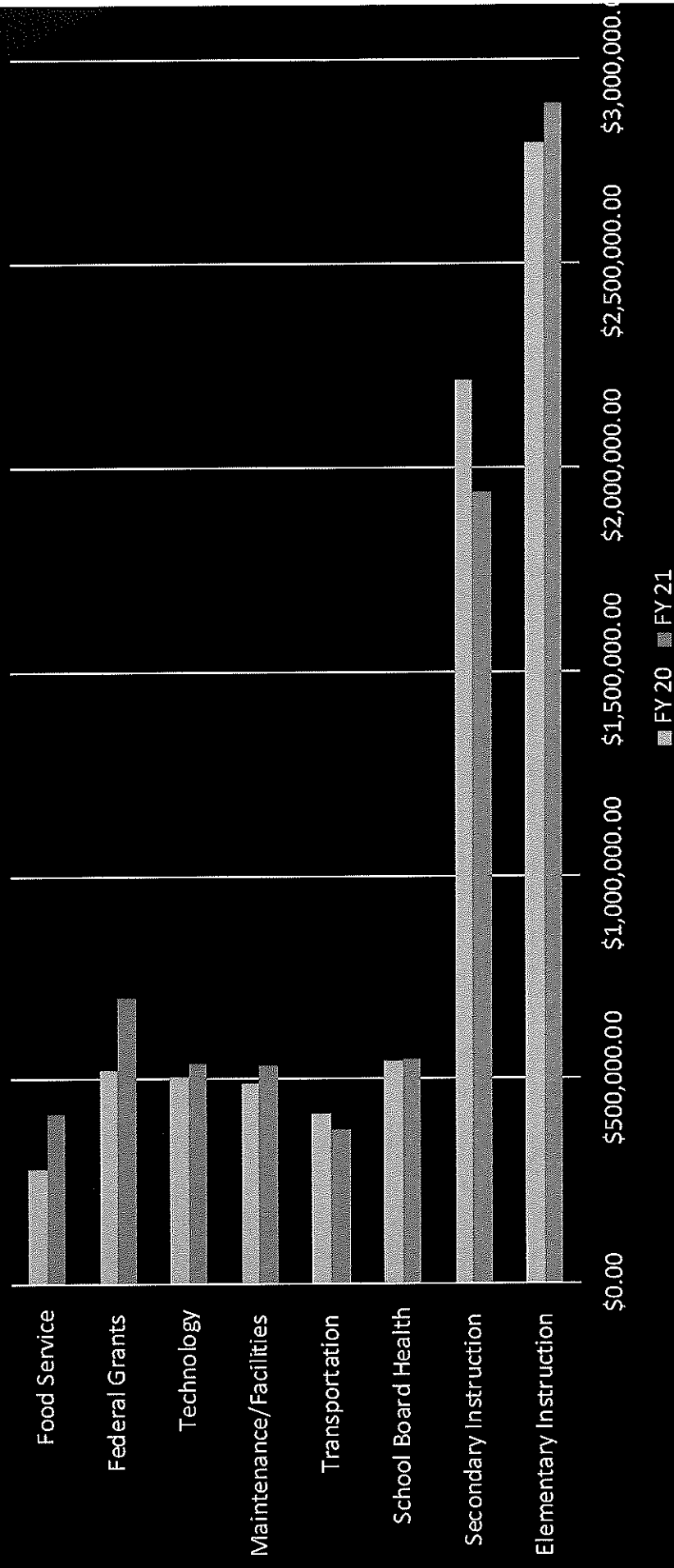
# Local Revenue Percentage Of Total Budget

Revenue Percentage



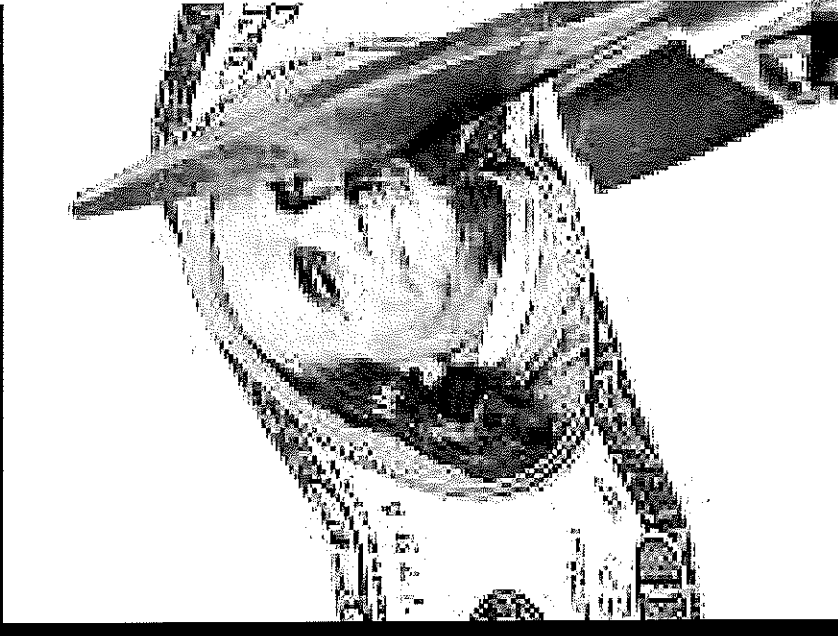
Local Government  
Other Sources

# FY20-21 Expenditures Comparisons by Department



Based on recent economic conditions, legislature, and projected local funding reductions, the following items have been cut from the previously approved budget.

- School Counselor
- Asst. Principal (will serve both ES and HS)
- High School Instructional Specialist
- 3% Raise
- Budget adjustment for insurance calculation
- 165K in resources to include: travel, material, professional development, equipment, purchased services, vehicle replacement,



# Summary 2020-2021

	FY 20	FY 21
Elementary Instruction	\$2,792,568.00	
Secondary Instruction	\$2,214,258.00	
School Board & Health	\$544,805.00	
Transportation	\$417,929.00	
Maintenance/Facilities	\$493,636.00	
Technology	\$506,527.00	
Federal Grants	\$524,756.00	
Food Service	\$280,000.00	
Total	\$7,774,479.00	

# Town Funding Received

- Level Funding: \$2,299,916
- Request: \$1,900,000
- 2019 - 2020 Funded: \$2,999,916
- 2018 - 2019 Funded: \$2,299,916
- 2017 - 2018 Funded: \$2,299,916
- 2016 - 2017 Funded: \$2,299,916
- 2015 - 2016 Funded: \$2,299,916

