

**TOWN OF COLONIAL BEACH, VIRGINIA
SPECIAL SCHOOL BOARD MEETING**

February 12, 2020, 6:00 PM
Colonial Beach Town Center, 22 Washington Avenue
Colonial Beach, Virginia 22443

AGENDA

- I. Call to Order - Mrs. Payne
- II. Pledge of Allegiance
- III. Moment of Silence
- IV. Mission Statement

Colonial Beach Public Schools will create learning experiences for all students that instill 21st century skills necessary to compete in today's global society in all areas: academic, physical, vocational and social.

- V. Approval of Meeting Agenda
- VI. Consent Agenda

Approval of January 8, 2020 Meeting Minutes
Approval of January 15, 2020 Meeting Minutes
Approval of Principals and Athletic Director Reports

- VII. Special Recognition- Mr. Turner
- VIII. Public Comment
- IX. Reports

- a. Student Liaison to the School Board
- b. School Board Members
- c. Mayor
- d. Town Council Members
- e. Superintendent
- f. Financial Report-Mr. Schoppe

- X. Informational
 - a. Teacher Recruitment - Mr. Turner
 - b. Budget Updates - Mr. Turner
 - c. Edmund's Update - Mr. Turner
 - d. Policy KG-BR - Mr. Turner
 - e. Policy Updates - Mrs. Camlin
 - f. VSBA Spring Forum - Mrs. Camlin

At this time the Chairman will pause to allow those to leave who do not wish to stay for policy discussion and action.

XI. Unfinished Business

- a. 2020-2021 Calendar Options-Mr. Turner
- b. Approval of policy GBC-BR2/GCBB-BR2

XII. New Business

- a. Approval of Expenditures- Mr. Schoppe
- b. Approval of Erate- Mrs. Horner

XIII. Closed Meeting

- a. pursuant to Code of Virginia, Section 2.2-3711 (A)(1), for discussion, consideration, or interviews of prospective candidates for employment; or for discussion of assignments, appointments, promotions, performance, demotion, salaries, disciplining, or resignations of specific certificated staff or support staff;
- b. and pursuant to Code of Virginia, Section 2.2-3711 (A)(7), for discussion and consideration of information pertaining to actual or probable litigation.

XIV. Closed Session Reconvened

Roll call vote pursuant to Va. Code Section 2.2-3712 certifying

"I certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body."

XV. Closed Session Actions

XVI. Adjournment

Colonial Beach School Board
Regular Meeting
January 8, 2020 6:00 p.m.
22 Washington Avenue, Colonial Beach, Virginia
MINUTES

PRESENT: Mrs. Michelle Payne
Mrs. Patrice Lyburn
Mr. Brent Steffey
Ms. Tara Seeber
Mr. Dashan Turner, Superintendent
Mrs. Karen Camlin, School Board Clerk

Call to Order

Mr. Turner called the meeting to order at 6:00 PM.

Approval of the Agenda

Mrs. Payne moved to approve the agenda as presented.

Mrs. Lyburn seconded the motion; and it passed unanimously.

Mr. Turner requested a motion for School Board Chair.

Mr. Steffey made a motion to nominate Mrs. Payne as the school board chair.

Ms. Seeber seconded the motion; and it passed unanimously.

Mrs. Payne asked if there was a motion for Vice Chairman.

Ms. Seeber made a motion to nominate Mrs. Lyburn as the vice chair.

Mr. Steffey seconded the motion; and it passed unanimously.

Mrs. Payne asked Mr. Turner for a recommendation for Clerk of the board.

Ms. Seeber made a motion to nominate Mrs. Camlin as Clerk of the board.

Mrs. Lyburn seconded the motion; and it passed unanimously.

Mrs. Payne asked Mr. Turner for a recommendation for Deputy Clerk of the board.

Ms. Seeber made a motion to nominate Mrs. Max Bowie as Deputy Clerk of the board.

Mrs. Lyburn seconded the motion; and it passed unanimously.

Mrs. Payne asked if there was a motion for Board Liaison to Northern Neck Technical Center/Alternate Education.

Ms. Seeber made a motion to nominate Mrs. Payne as the Board Liaison to Northern Neck Technical Center/Alternate Education.

Mrs. Lyburn seconded the motion; and it passed unanimously.

Mrs. Payne asked if there was a motion for Alternative Board Liaison to Northern Neck Technical Center/Alternate Education.

Ms. Seeber made a motion to nominate Mr. Steffey as the Board Liaison to Northern Neck Technical Center/Alternate Education.

Mrs. Lyburn seconded the motion; and it passed unanimously.

Mrs. Payne asked if there was a motion for Board Liaison to Chesapeake Bay Governor's School.

Ms. Steffey made a motion to nominate Ms. Seeber as the Board Liaison to Chesapeake Bay Governor's School.

Mr. Lyburn seconded the motion; and it passed unanimously.

Mrs. Payne asked if there was a motion for Alternate Board Liaison to Chesapeake Bay Governor's School.

Mr. Steffey made a motion to nominate Mrs. Lyburn as the Alternate Board Liaison to Chesapeake Bay Governor's School.

Ms. Seeber seconded the motion; and it passed unanimously.

Approval of Meeting Minutes

Mrs. Lyburn moved to approve the minutes of December 10, 2019

Ms. Seeber seconded the motion; and it passed unanimously.

Ms. Seeber moved to approve the minutes of December 16, 2019

Mrs. Lyburn seconded the motion; and it passed unanimously.

Reports

Mr. Astrop was not present, but provided a report (attached) on athletic programs.

Mrs. Coates was present and provided a report (attached) of activities and initiatives for the elementary school.

Mrs. Payne asked if the proceeds from the Polar Plunge would also support field trips and she was told that it would.

Mrs. Williams was present, and provided a report (attached) of activities and initiatives for the high school.

Public Comment

There was no public comment.

Reports

Student Liaison

The student liaison was not present.

School Board Members

Mrs. Lyburn did not report.

Mr. Steffey did not report

Ms. Seeber thanked everyone for participating in the Polar Plunge.

Mrs. Payne stated that the Polar Plunge had a nice turnout and is very beneficial. She also stated that a deep clean was done in the cafeteria and that Mr. Inscoc replaced ceiling tiles and cleaned ducts. She also recognized the CBYAA cheerleaders for their accomplishments this season.

Mayor

The mayor was not present.

Town Council Members

Town Council was not represented.

Superintendent

Mr. Turner stated that the schools were off to an excellent start following break. He also stated that he attended VASS and VASBO and there will be a need to add a school counselor and an assistant principal for the upcoming school year. Mr. Turner extended an invitation to all school board members to meet with him concerning the upcoming budget. He reported that there are 227 high school students, 385 students in grades K-7, and 36 Pre-K students.

Financial Report

Mr. Schoppe gave the board a financial report.

Informational

Mr. Turner stated that teacher recruitment was still a priority and that letters of intent have gone out in a survey and numerous job fairs have been scheduled.

Mr. Turner stated that the school is on track with Edmunds and there will be a meeting between the school in the town concerning the implementation.

Mr. Turner shared the Budget Priorities Survey Results.

Unfinished Business

The school board indicated that they would like to approve a calendar soon.

Mr. Turner went over the Capital Projects List.

Mr. Turner extended an invitation to board members to go over the upcoming 2020-2021 budget.

Ms. Seeber moved to approve the Resolution #12-19, Access to Capital Reserve Fund Balance.

Mr. Steffey seconded the motion, and it passed unanimously.

Ms. Seeber moved to postpone the approval of policy GBC-BR2/GCBB-BR2

Mrs. Steffey seconded the motion, and it passed unanimously.

New Business

Mr. Steffey moved to approve the expenditures in the amount of \$577,029.28.

Mrs. Lyburn seconded the motion, and it passed unanimously.

Closed Session commenced at 6:59 pm

Ms. Seeber moved to go into Closed Session pursuant to Code of Virginia, Section 2.2-3711 (A)(1), discussion and consideration of prospective candidates for employment assignment, performance and resignations for certificated staff; and support staff pursuant to Code of Virginia, Section 2.2-3711 (A)(2), discussion and consideration of students that would involve the disclosure of information contained in scholastic records and discipline; and pursuant to Code of Virginia, Section 2.2-3711(A)(7) discussion and consideration of information pertaining to actual or probable litigation. Mr. Steffey seconded the motion with a roll call vote as follows:

Mrs. Payne – AY Ms. Seeber-AY Mr. Steffey-AY
Mrs. Lyburn – AY

Reconvened Open Session at 8:12

Mrs. Lyburn moved that the Colonial Beach School Board return to Open Session, and certified that Pursuant to State Code Section 2.2-3712.D. only public business matters lawfully exempted from Open Meeting requirements under this chapter and only such public business matters as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the meeting by the public body. Mr. Steffey seconded the motion with a roll call vote as follows:

Mrs. Payne – AY Ms. Seeber-AY Mr. Steffey-AY
Mrs. Lyburn – AY

Closed Session Actions-

Mrs. Lyburn moved to approve the personnel recommendation list of January 8, 2020.

Mr. Steffey seconded the motion, and it passed unanimously.

New Business (Continued)

Mrs. Lyburn moved to Terry McClure as School Board Member.

Mr. Steffey seconded the motion, and it passed unanimously.

Adjournment

Mrs. Lyburn made a motion to adjourn the meeting at 8:14 p.m.

Mr. Steffey seconded and the motion was approved unanimously.

Karen Camlin, Clerk of the Board

Mrs. Michelle Payne, Chairman

Minutes of the January 8, 2020 Colonial Beach School Board Regular Meeting

Colonial Beach School Board
Regular Meeting
January 15, 2020 6:00 p.m.
102 1st Street, Colonial Beach, Virginia
MINUTES

PRESENT: Mrs. Michelle Payne
Mrs. Patrice Lyburn
Ms. Tara Seeber
Mr. Dashan Turner, Superintendent

Call to Order

Mrs. Payne called the meeting to order at 6:00 PM.

Approval of the Agenda

Mrs. Lyburn moved to approve the agenda as presented.

Ms. Seeber seconded the motion; and it passed unanimously.

Closed Session commenced at 6:03 pm

Mrs. Lyburn moved to go into Closed Session pursuant to Code of Virginia, Section 2.2-3711 (A)(1), discussion and consideration of prospective candidates for employment assignment, performance and resignations for certificated staff; and support staff pursuant to Code of Virginia, Section 2.2-3711 (A)(2), discussion and consideration of students that would involve the disclosure of information contained in scholastic records and discipline; Ms. Seeber seconded the motion with a roll call vote as follows:

Mrs. Payne – AY Ms. Seeber-AY Mrs. Lyburn – AY

Reconvened Open Session at 6:45 pm

Mrs. Lyburn moved that the Colonial Beach School Board return to Open Session, and certified that Pursuant to State Code Section 2.2-3712.D. only public business matters lawfully exempted from Open Meeting requirements under this chapter and only such public business matters as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the meeting by the public body. Mr. Steffey seconded the motion with a roll call vote as follows:

Mrs. Payne – AY Ms. Seeber-AY Mrs. Lyburn – AY

Adjournment

Ms. Seeber made a motion to adjourn the meeting at 6:48 p.m.

Mrs. Lyburn seconded and the motion was approved unanimously.

Karen Camlin, Clerk of the Board

Mrs. Michelle Payne, Chairman

Minutes of the January 15, 2020 Colonial Beach School Board Regular Meeting



Colonial Beach High School

100 First Street, Colonial Beach, VA 22443

Mr. Dashan Turner, Superintendent

Mrs. Tricia Williams Principal

Mrs. Nancy Riffe, School Counselor

Mr. Martin Astrop, Athletic Director

Phone 804-224-7166

Fax 804-224-7465

www.cbschools.net

"Every Student, Every Minute, Every Day"

February 2020

Colonial Beach High School

Guidance

- ASVAB Testing occurred again in January.
- The ASVAB scores were interpreted on Jan. 31st.
- The Tech center visited CBHS on Jan. 23rd.
- SAT fee waivers are available to students in need.
- Scholarship packets have been distributed to graduating seniors.
- A meeting was held on Jan.30th for the parchment program (student transcripts).

Students

- College acceptance letters are arriving!
- Students took advantage of the after school tutoring program.

Office of Principal

- A parent meeting was held on Feb 5th for parents of students enrolled in Virtual Virginia.
- I attended the district and Regional VHSL meetings.
- SOL testing is completed.

Teachers

- Mr. Gilson had great success with students obtaining CTE credentials.
- Mrs. Reynold's Fall English class had a 100% pass rate.
- Teachers have completed Spring Smart Goals.

Fundraisers

- The Junior class is currently selling cutlery and will be holding a BINGO night on 2-15-2020.

Upcoming Events

- March 31st Community Service hours are due
- March 10th Visit to the Northern Neck Tech Center



Colonial Beach Elementary School
102 First Street, Colonial Beach, VA 22443

Dr. Mr. Dashan Turner, Superintendent
Mrs. Michele Coates, Principal
Mrs. Rebecca Tabler, School Counselor
Mrs. Dan Styer, Director of Student Services
Office 804-224-9897 Fax 804-410-3849 www.cbschools.net

"Every Student, Every Minute, Every Day"

February 2020

Colonial Beach Elementary School

Happy School Board Appreciation Month! CBES is grateful to have a supportive and involved school board. Thank you!

Students:

- Students earned 5,815 positive office referrals as of Monday, February 3, 2020.
- January classroom Drifter Pride winners:
 - Miss Taylor's Kindergarten Class
 - Mrs. Bermudez's 3rd Grade Class
 - Mrs. Gordner's 4th Grade Class
 - Mr. Davis' 6th Grade Class
- Mid-Year Awards Assembly: This assembly will be held on Friday, February 14, 2020.
- The Art Walk for Grades 3, 4, & 5 was a huge success.
- January Team Time will be held on Friday, February 7th.
- Report cards were distributed on Tuesday, February 4th.

Guidance:

- Finished classroom guidance lessons on Careers.
- Began classroom guidance lessons on friendship/kindness/bullying.
- Career Day was held January 17th from 12:30-2:40. We had 10 presenters come and talk with K-5th grades about their careers, training, etc.
- Began 2 small groups on social skills and self-regulation for Kindergarten.
- Began small group on healthy friendships for 4th graders.
- Prepped for the Great Kindness Challenge this week. CBES participated in this challenge the week of February 3rd.
- Perfect Attendance positive office referrals/grade level recognition were distributed for January.
- Tardy letters for January were mailed out to parents.

Principal:

- All staff have been observed 3 times this school year. The next round of observations starts this month. I will be using the Student Engagement form from SURN with the emphasis on increasing student engagement during whole group instruction.
- Attended SURN on February 6, 2020.
- I read every report card prior to them being sent out on February 4, 2020.
- I am working with Mr. Styer and the admin team on the new Student Code of Conduct.
- I have been interviewing candidates for music for the 2020-2021 school year.

Parents:

- 94% of parents are connected on ClassDojo.
- Parents of students in grades K - 5 attended One School, One Book Family Night on January 30, 2020.

Teachers:

- Teachers administered mid-year assessments and participated in Data Meetings.
- Teachers participated in Professional Development on topics of need on Monday, January 27, 2020. Mr. Turner was provided with a copy of the PD that took place.
- Mrs. Tabler, Mrs. Coates and Mrs. Preston covered lunch duty one day in January so teachers could have a break. Our goal is to do this monthly.

Fundraising:

- CBES yearbooks are on sale.
- SCA is working on a Valentine's Day fundraiser.

Upcoming Events:

- Mid-Year awards assembly will be held on February 14th from 9:00 - 11:00 a.m.
- Women and Waffles will be held at 7:30 a.m. on March 11th. This is sponsored by Mrs. Tabler, school counselor.



"Every Student, Every Minute, Every Day"

"Every Student, Every Minute, Every Day"

February 12, 2020
Colonial Beach High School Athletic Department

Sports

- Scholastic Bowl- The scholastic bowl completed its season last month in the NND.
- Varsity Girls Basketball- The basketball season is going well. The team ranked 6th in the region. If things stay as they are now the team will have to travel in the 1st round.
- Varsity Boys Basketball- The varsity boys basketball season is going well in the NND. However, the team is currently ranked 1st in the region. They will travel to the Region 1A Tournament.

Colonial Beach High School
100 First Street, Colonial Beach
22443

Mr. Dashan Turner, Superintendent
Mrs. Tricia Williams Principal
Mrs. Darlene Fonville, School Counselor
Mr. Martin Astrop, Athletic Director

Office of the Athletic Director

- Colonial Beach High School hosted the NND Scholastic Bowl Tournament on January 22nd. The four schools participating were Rappahannock, Lancaster, Essex and Washington & Lee. Rappahannock won the NND while Washington & Lee finished in 2nd place and advanced to the regional tournament.
- The Regional Scholastic Bowl Tournament was hosted at Colonial Beach High School on Saturday, January 25th at 10 a.m. We had 6 schools in attendance: Rappahannock, Washington & Lee, Chincoteague, Mathews, Northampton and Middlesex. Rappahannock advanced as the Region 1A champions while Mathews advanced as the 1A runner-ups.
- The spring sports schedules have been completed and forwarded to the printer for the posters to be printed.

Upcoming Events

- The girls basketball teams hosted Northumberland on Monday, Feb. 10th. JV game started at 5:30 pm.
- The boys basketball teams traveled to Northumberland on Monday Feb. 10th. JV game started at 5:30 pm.
- On Tuesday, the girls teams will travel to W & L High. JV starts at 5:30 pm.
- On Thursday, the boys teams will travel to Rappahannock High. JV starts at 5:30 pm.
- The girls basketball teams will host Rappahannock High on Friday evening. It will be Senior Night. JV game time is 5:30 pm.

[illegible]

COLONIAL BEACH PUBLIC SCHOOLS Operating Fund

REVENUES

	2019-2020	2020-2021	\$ CHANGE
FUND 1 - OPERATING FUNDS			
TOTAL STATE FUNDS*	\$4,617,699	\$4,886,232	\$268,533
TOTAL LOCAL FUNDS	\$2,299,916	\$2,299,916	\$0
TOTAL OTHER LOCAL FUNDS	\$50,000	\$50,000	\$0
GRAND TOTAL OPERATING FUND	\$6,967,615	\$7,236,148	\$268,533

*(Average Daily Membership of 605)

	2019-2020	2020-2021	\$ CHANGE
FEDERAL FUNDS	\$524,755	\$524,755	\$0
SCHOOL FOOD SERVICE	\$393,872	\$405,688	\$11,816

MANDATED CHANGES / GOVERNOR'S BUDGET

	2020 - 2021			
	at 3%		at 2%	at 1/5%
SALARY INCREASE		\$95,847		\$63,898
FICA INCREASE AT 7.65%		\$7,332		\$4,888
VRS INCREASE AT 6.52%		\$6,249		\$4,166
HEALTH CARE INCREASE AT 10%		\$36,244		\$36,244
TOTAL SALARY & BENEFITS INCREASE TOTAL		\$145,672		\$109,196
				\$90,958

GENERAL FUND - 01

OTHER REQUESTS

HIGH SCHOOL ASSIST. PRINCIPAL	\$65,000
BENEFITS	\$25,350
SCHOOL COUNSELOR AT ELEMENTARY	\$46,396
BENEFITS	\$18,094
SPECIAL EDUCATION TEACHER	\$45,631
	\$17,796
MATH SPECIALIST	\$45,631
BENEFITS	\$17,796
MUSIC TEACHER STIPEND	\$1,000
SCA STIPEND	\$500
RECORDS MANAGEMENT	\$600
	\$283,795

INTERNET PRIVACY

The Colonial Beach School Board is committed to complying with the Government Data Collection and Dissemination Practices Act and the Virginia Freedom of Information Act. The Colonial Beach School Board does not collect unnecessary personal information by means of its website, and collects only appropriate personal information to the extent necessary to serve its constituents and the community.

Colonial Beach School Board collects the following information through its website:

- Traditional contact information such as mailing addresses, phone and fax numbers.
- Internet contact information such as email addresses.
- Session information such as IP addresses.
- Account validation data such as user names and passwords.

The following information is collected automatically by accessing the website:

- Traditional contact information such as mailing addresses, phone and fax numbers.
- Internet contact information such as email addresses.
- Session information such as IP addresses.
- Account validation data such as user names and passwords.

Our website places "cookies" on your computer unless your browser is set to reject cookies. The cookies enable our website to recognize you when you return to the website at a later date or time and enable us to personalize the website with preferences or information you have provided during prior sessions. The cookie information placed on your computer by this website includes the following: Only a unique ID is stored in the cookie that identifies your session on the server. It expires after a defined period of inactivity or when you close your browser, whichever is soonest, and does not contain any personally identifiable information..

Information collected through the division's website is used as follows: We use this information to verify your account, to correspond with you, to deliver our services, to resolve problems that you encounter, and to improve our service.

The Superintendent is responsible for creating and updating, as necessary, an internet privacy policy statement. The statement is available on the division's website in a conspicuous manner.

Adopted:

Legal Refs: Code of Virginia, 1950, as amended, § 2.2-3803.

Colonial Beach Public Schools

All Teachers and Para's will attend school
or Wk/Days & PD

Board Regulation -- Sports Stipends

Sports Stipends shall be calculated in the following manner. Coaches must be at minimum 21 years of age.

Tier	Base Pay	Position
I	\$2,500	Head Coaches for: Football
II	\$2,200	Head Coaches for: Boys Basketball Girls Basketball Volleyball Baseball Softball
III	\$1,600	Head Coaches for: Competition Cheer Sideline Cheer Fall-\$800.00 Winter-\$800.00
IV	\$1,200	Head Coaches for: Junior Varsity Teams
V	\$1,000	Head Coaches for: Academic Team Drama Varsity Assistant Coaches (1 per sport with the exception of 2 for football) Cheer Assistant Coach- - Fall \$500.00 -Winter \$500.00
VI	\$800	MS Head Coaches Junior Varsity Assistant Coaches (1 per sport)
VII	\$500	Assistant Drama Coach

Years of experience in Colonial Beach Public Schools will be accounted for with the Steps listed below:

Step	Years of Experience	Additional Stipend Amount
I	0 – 4 years	0
II	5 – 9 years	\$50
III	10 – 14 years	\$100
IV	15 + years	\$150

For postseason play:

Head Coaches for all VHSL sports will receive \$50.00 per game beyond regular season

Summer Athletic Camps are allowable as a sport fundraiser during the months of June, July, or August by a Colonial Beach School coach under the following guideline:

1. Athletic Director will submit a Facilities Use Request form to the Principal or Designee for approval of dates

Adopted: February 17, 2016

Amended: October 10, 2018

Amended: February 12, 2020



Colonial Beach Public Schools

100 First Street
Colonial Beach, VA 22443

Beverly E. Horner
Director of Technology and CTE
Instructional Technology Resource Teacher
Phone 804-224-7166 Fax 804-224-0563

bhorner@cbschools.net

Date: February 12, 2020
To: Dashan Turner, School Board Members
From: Beverly E. Horner
Re: E-Rate 2020-2021

The E-Rate committee has met and reviewed all information received from vendors in response to the Form 470 posting on the Universal Service Administrative Company Website in December 2019. The recommendations from the committee are listed below:

For Category 1 Services:

- A) Internet service provided by VerizonBusinessGlobal (MCI):
CPE & CPE services- Equipment, Maintenance, & Labor
Internet dedicated port-300 Mbps
Local Access 36 months Start date-7/1/2018 to 6/30/2021
Managed WAN 36 months

Recurring costs:	\$1,800.86 per month
90% discount	\$1620.77 per month
Our Cost:	\$180.09 per/month

For Category 2 Services:

- A) Internal Connections Upgrade switches and access points at Colonial Beach High School. We have had bids come in, but they are over the \$10,608.65 we have left in this budget for CBHS. We want to go ahead with the project and fund the rest of the amount through the VPSA money available for the 20-21 year.

Non Recurring costs:	\$10,608.65
85% Discount:	\$9,017.35
Our Cost:	\$1,591.30